

CUMBERLAND TOWNSHIP BOARD OF SUPERVISORS
730 CHAMBERSBURG ROAD, GETTYSBURG, PA 17325
DECEMBER 16, 2025
REGULAR MEETING MINUTES

Chairman Phiel called the regular meeting to order at 7:00 p.m. Present were Supervisors: Phiel, Biggins, Brauning and Sheppard. Also, present were Solicitor Zachary Rice, Township Manager David Blocher, Police Chief Matt Trostel, Road Superintendent Chris Walter, Township Secretary Michele Long and Treasurer Camie Stouck-Phiel. Supervisor Ramsburg was absent.

Chairman Phiel led the Pledge of Allegiance.

Agenda Approval

Mr. Phiel asked for approval of the agenda as written.

Mrs. Biggins made a motion to approve the agenda as written, seconded by Mr. Sheppard, and carried. 4-0 (Ramsburg Absent)

Public Comment:

Jeff Carter, 56 Woodhaven Drive; President of the HOA; Savvy Citizen has been very helpful, has an ongoing struggle in the neighborhood with gravel from road salting that is running in the stormwater runoff system. Asking for the cleanup in the spring to be better taken care of by removing the gravel. Thanked Chris for walking him through the Brightspeed process with the installation of fiber optics so he could relay it to his HOA.

Consent Agenda Approval

Mr. Sheppard made a motion to approve the consent agenda, items 5a – 5m, noting that the conditional use hearing is scheduled for February 24th, 2026, at 6:30p.m.; seconded by Mr. Brauning, and carried. 4-0 (Ramsburg Absent)

- 5a. Action on Minutes – November 25th, 2025, Regular Meeting Minutes.
- 5b. Approval of Bills for the month of December; General Fund - \$193,460.56; Escrow Fund - \$16,116.00; Capital Reserve Fund - \$229,905.00; Fire Tax Fund \$8,706.00; RACP Loan Fund - \$275,950.90 and State Fund - \$106,687.52.
- 5c. Engineering Items
 - 1. Approval of extension request #3 of 90-days for the Knefley Lots 2 & 3 resubdivision plan originally submitted on February 10, 2025.
- 5d. Finance Committee Items
 - 1. Approval of updated Change Orders Number 6 and 9 from Hull Electric to provide a credit of \$2,795.00 for security camera amendments in the building renovation project.
 - 2. Acknowledge Change Order Number 14 from ECI Construction with a credit of \$1,472.00 for changes with the light pole base by the fuel island for the building renovation project.
 - 3. Approval of Change Order Number 15 from ECI Construction to remove existing light pole base and replace new base that is flush with sidewalk in the amount of \$1,553.00.
- 5e. Review and approval of contract with the Pennsylvania Office of the Budget and Cumberland Township in relation to RACP funding.
- 5f. Approve signing of the annual health insurance documents and resolutions for 2026 until we have an updated bargaining agreement from the non-uniform and uniformed unions.
- 5g. Approval of a memorandum of understanding between both the non-uniform and uniformed unions to change the current vision and dental plans effective January 1, 2026 absent a successor collective bargaining agreement in place.
- 5h. Set hearing date for conditional use request from James Hale for construction of 2 RV campground sites. Hearing date recommendation of 6:30p.m. on February 24, 2026.

- 5i. Acknowledge Officer Fausto Rodriguez meeting his probation period as of January 6, 2026.
- 5j. Acknowledge Officer Jordan Spidle meeting his probation period as of January 3, 2026.
- 5k. Authorize the advertisement and sale of surplus for the 1997 Mack Dumptruck on Municibid.
- 5l. Approval of Resolution 2025-12 for the Knefley amended sewage planning module to be submitted to the Department of Environment Protection (DEP) as requested from DEP.
- 5m. Approval of \$3,193.20 for one year subscription of Verizon Connect starting in 2026 for fleet management of all Township owned vehicles and trucks.

Active Business:

A. 2026 Final Budgets along with the 2026 Cumberland Township Tax Resolution

Mrs. Biggins made a motion to approve the 2026 final budgets along with the 2026 Tax Resolution. Second by Mr. Sheppard and carried. Vote 4-0 (Ramsburg Absent).

Manager Report:

Mr. Blocher reported the following:

- Introduction of the Township's newest Team Member Anita Shank. Anita started as our Admin Assistant / Receptionist on December 4th. Anita is learning quickly and is currently assisting with meeting preparation, RTK, building items, and assembling information to evaluate our utility costs.
- The Administrative Team has been busy with getting information together for the current CBA talks, Insurance updates and enrollments, Budget, and establishing the ladder investment strategy for the operating reserve account.
- The Local Share Authority is expected to announce awards on December 18th. We are hopeful that the Township would receive funding to replace Technology in our Police Department.
- The Township has received confirmation of their closeout and final project and expend SLRF report. (State and Local Recovery Funds) Final project and expenditure reports were submitted to receive this confirmation.
- Refuse Bids will be opened at Cumberland Township on December 18th at 10AM. As a reminder this was working together as done previously with Straban Twp, East Berlin, and Abbottstown Boroughs.
- The first joint Park committee met on December 10th with GMS to discuss the Grant funding that was approved for a park and rec study. Next steps will be confirming the scope of work. The next meeting should be held in January.
- The building is moving forward with additional security measures added. I am currently working on floor items, and preparation for fire alarm systems.
- The Township is closed December 24th, 25th & January 1st. The Administrative office will have staff in and out December 29th, 30th, and 31st. We are asking any residents that would request to meet to schedule a time that week. The Office returns to normal schedule January 5th at 8am.
- I would like to extend a Happy Holiday's to the Staff, Elected Officials, and Residents of Cumberland Township. The Township is blessed to have a great staff to support the daily operations of Cumberland Township.

Police Report:

Chief Trostel presented an oral and written report of police activities for the month of December including: 258 calls for service, 176 traffic stops, 8 criminal incidents and 5,340 patrol miles. Some highlights of the report were:

- Act 18 Contact Data Reporting is now being completed on all traffic stops being conducted. This

went live on Dec 5th and requires reporting to the PA State Police on the 10th of every month starting in January 2026. We have been assisted by Treysta who was very helpful in getting the systems & reporting up and running.

- Mr. Trostle reported they have been working with Treysta, Getac, TraCS, Roy and the officers to get an effective field test completed for the future plan to deploy new tough tablets that will replace our out-of-date car laptops.
- Officer Rodriguez completed Advanced Roadside Impaired Driving Enforcement (ARIDE).
- Officer David completed a firearms course for pistol mounted optics transition.
- Officers Keefer, Barbagello, Spidle and Sgt Goodling attended a Domestic Violence STOP violence against women (Services, Training, Officers & Prosecution) training hosted by the Adams County DA Office.
- Officer Keefer assisted VIDA charter school with situational awareness and tabletop exercise training.

Maintenance Department Report:

Mr. Walter read the report for December, and some highlights were:

- Mr. Walter reported the first winter weather has visited us, the lighter storms gave the crew a chance to exercise the equipment and work through any route issues. We also brought a new contractor in to help with snow removal in the developments around the mid-section of the township.
- Along with restocking salt and anti-skid, guys have been working on the on-going GIS mapping project for the storm water structures throughout the township.
- Mr. Walter has attended project progress meetings along with numerous site visits to discuss paving grades, light pole placements and fence and gate installations for the police/administration building remodel project.
- Mr. Walter added the family of beavers has returned to the pipe crossing on Knight Road, and continues to create clogging issues within those structures, the guys have been removing the clogs on a daily basis and if this continues, we may ask the PA Game Commission to assist in a relocation of the animals.
- We picked up the snowplow for the new dump truck from River's Truck Center and finalized the paperwork for the new unit, unfortunately there was a safety recall, and the truck can't be released from the dealer which will hopefully be in the near future.
- Mr. Walter stated they had some issues with Brightspeed subcontractors on driveway and yard damages. He is in contact with Brightspeed on this and they will be working on this with the spring season of 2026.
- Mr. Walter stated the Christmas tree drop off will be located at the 730 Chambersburg Road this year. The site will be set up beginning the week of December 22nd.

Committee Reports and comments from Board Members:

Economic Development: No

Gettysburg Area Recreation Authority: Mr. Sheppard stated the park has been staying busy and had lots of visitors from the weekend Gettysburg had their Christmas Festival.

CTA: There are reports in the packets.

COG: Mr. Phiel stated the meeting is this Thursday, December 18th.

Unless otherwise noted, all votes were unanimous. The meeting was adjourned at 7:26 p.m. for an

executive session to discuss personnel, real estate and litigation with no action.

Michele Long, Township Secretary

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_____) Supervisors
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