

CUMBERLAND TOWNSHIP BOARD OF SUPERVISORS
1370 FAIRFIELD RD., GETTYSBURG, PA 17325
JULY 25, 2023

**PUBLIC HEARING – PA. LIQUOR CODE APPLICATION TO TRANSFER LICENSE TO THE
BARN CELLAR AT 75 CUNNINGHAM ROAD - 6:30 P.M.**

The hearing was brought to order at 6:32 p.m. by Chairman Phiel. The hearing was turned over to Attorney Wisner who gave an explanation of the proceedings and how the hearing would be conducted. Larry Heim with Barley Snyder, representing the applicant, gave a presentation regarding the liquor license transfer request and the reasoning for the need of the hearing. Mr. Heim explained where the liquor license will be used and Brian Wendall the manager of the restaurant gave background of the restaurant and what they will be serving.

Public Comment: None.

The hearing closed at 6:39 p.m.

REGULAR MEETING AGENDA IMMEDIATELY FOLLOWING THE 6:30 HEARING

Chairman Phiel called the regular meeting to order at 6:40 P.M. Present were all Supervisors: Phiel, Toddes, Ramsburg, Biggins and Brauning. Also present were Solicitor Sam Wisner, Township Manager David Blocher, KPI Representative Tim Knoebel, Police Chief Matthew Trostel, Superintendent of Roads Chris Walter, Treasurer Camie Stouck-Phiel, and Township Secretary Michele Long.

Chairman Phiel led the Pledge of Allegiance.

Mrs. Biggins made a motion to approve the agenda, seconded by Mr. Toddes and carried. 5-0.

Mr. Toddes made a motion seconded by Mrs. Biggins and carried to approve the Minutes from the June 27, 2023, Regular Meeting. 5-0.

Mrs. Ramsburg made a motion seconded by Mrs. Biggins and carried to approve the bills in the following amounts as stated by the Chairman: \$247,026.53 from the General Fund, \$5,916.50 from the Escrow Fund, and \$1,268.73 from the Fire Tax Fund. 5-0.

Chairman Phiel asked former Planning Commission Chair Steve Tallman to come forward. Mr. Phiel recognized Mr. Tallman for being a dedicated resident and serving the Township over the past eight years. Mr. Phiel honored Mr. Tallman with a certificate of recognition for the Township's appreciation of his service.

Visitor:

Mr. Dennis Hickethier from Healthy Adams Bicycle/Pedestrian, Incorporated spoke to the Board about a multiuse trail from the Borough of Gettysburg to beyond the Adams County Historical Society Museum. Mr. Hickethier explained that there is no sidewalk or trail from the north edge of the Borough of Gettysburg to the new museum. They have, in connection with the Historical Society obtained grant funding to have CS Davidson conduct a trail feasibility study to evaluate possible locations for a multiuse trail in this area. Four routes were evaluated and the one with the least obstacles was chosen. This would require doubling the width of the sidewalk on the west side of Carlisle Street from Broadway to the edge of the Borough to accommodate walkers and bikers, installing a pedestrian crossing over Biglerville Road, then building an 8-foot-wide trail across Transitions to the museum property. Mr. Hickethier explained to the Board the next steps they must take for this to be accomplished. Mr. Hickethier asked if the Township could assist/help in getting Transitions to put a sidewalk in front of their building along

with asking the Township for help with the trail in regard to maintenance of the trail, providing money to match funds needed for a DCNR grant and assist with approvals for road crossings on Carlisle Street/Biglerville Road. Mr. Hickethier asked if the Township could give him some recommendations on what he could do next to keep moving.

Public Comment:

Mr. Blocher read an email received from Ms. Lesa Bird of Old Mill Road. Ms. Bird strongly supports the designation of Residential that the Supervisor's and Economic Development Committee are looking at changing verses the current Neighborhood Mixed Use zone in the Old Mill Road area.

Brian Fitzgerald; 914 Barlow-Greenmount Road; spoke of the water runoff onto his property from the Keystone Services Building and confirming that the Board received his pictures that he sent earlier this month. He also spoke of the noise he can hear from the water releasing from the pipe when it pumps at night.

Agenda Amendment

Mrs. Biggins made a motion to amend the agenda to consider the Liquor License Transfer Resolution. Seconded by Mr. Toddes, motion carried. 5-0

Liquor License Transfer Resolution 2023-10 Decision

Mr. Brauning made a motion to approve the 2023-10 Resolution for the liquor license transfer from 571 Steinwehr Avenue to be located at 75 Cunningham Road. Seconded by Mr. Toddes and carried. 5-0

ENGINEER'S REPORTS:

Cumberland Village Phase IIB Sewage Planning Module

Mr. Tim Knoebel, with KPI Engineering, reviewed the component 3 sewage planning module with the Board along with his comment letter dated June 6, 2023. Mr. Knoebel explained this is for the construction of a new pump station and associated force main on Audubon Road. This pump station will be temporary until such time that the property to the west is developed and a gravity line to existing CTA facilities can replace the pump station and force main. This proposed pump station will temporarily be serving 84 dwelling units.

Mr. Toddes made a motion to approve the component 3 sewage planning module based upon the KPI comment letter dated June 6, 2023, seconded by Mrs. Biggins and carried. 5-0.

Cumberland Township Consolidation Plan

Mr. Tim Knoebel, with KPI Engineering, explained the plan to the Board and reviewed his July 11, 2023 comment letter.

Mrs. Biggins made a motion to approve the Cumberland Township lot consolidation plan based upon the July 11, 2023 KPI comment letter, seconded by Mrs. Ramsburg and carried. 5-0.

Stanley Flaggs Lot 7&8 Subdivision Plan

Mr. Tim Knoebel, with KPI Engineering, reviewed the plan with the Board adding that the applicant is subdividing the current lot 7, which is 21.67 acres into two lots (7&8) one being 11.55 acres and the other being 10.12 acres. Mr. Knoebel reviewed his July 21, 2023 KPI comment letter with the Board.

Mrs. Biggins made a motion to approve the sewage planning exemption for submission to DEP for the Stanley Flaggs Lot 7&8 subdivision plan, seconded by Mrs. Ramsburg and carried. 5-0

Mr. Toddes made a motion to approve the Stanley Flaggs Lot 7&8 subdivision plan based upon the July 21, 2023 KPI comment letter, seconded by Mrs. Biggins and carried. 5-0.

Extension Request #1 of 90-days for the Cumberland Village Phase IIB plan, originally submitted on April 11, 2023.

Mr. Knoebel reviewed the extension request stating the plan has been recommended by the Planning Commission and is in the process of being resubmitted for review of comments.

Mrs. Ramsburg made a motion to approve extension request #1 for the Cumberland Village Phase IIB Plan. Seconded by Mr. Toddes and carried. 5-0

Extension Request #4 of 90-days for The Crossings Preliminary Plan, originally submitted on May 5, 2022.

Mr. Knoebel reviewed the extension request for The Crossings Preliminary plan explaining the applicant is working through comments mostly with the Cumberland Township Sewer Authority.

Mr. Brauning made a motion to approve extension request #4 for The Crossings Plan. Seconded by Mr. Toddes and carried. 5-0

Extension Request #1 of 60-days for the Brian and Patrick Redding Storage Shed Plan, originally submitted on March 21, 2023

Mr. Knoebel explained that the applicant is working on comments and it has been recommended by the Planning Commission for approval.

Mrs. Biggins made a motion to approve extension request #1 for the Brian and Patrick Redding Storage Shed plan. Seconded by Mrs. Ramsburg and carried. 5-0

Extension Request #2 of 90-days for The Residence of Willoughby Run Plan, originally submitted on January 3, 2023

Mr. Knoebel reviewed the extension request with the Board, for the resubmitted plan.

Mr. Wisner stated the appeal process has been stayed on the original submitted plan and for this resubmitted plan to be processed through the channels of the ordinances.

Mr. Brauning made a motion to approve extension request #2 for The Residence of Willoughby Run plan. Seconded by Mr. Toddes and carried. 5-0

Extension Request #6 of 90-days for The Adams Electric, Lot 3 plan, originally submitted on January 11, 2022

Mr. Knoebel reviewed the extension request with the Board explaining that this plan is very close to being resubmitted. It has been going through the Cumberland Township Sewer Authority waiting for approval.

Mrs. Biggins made a motion to approve extension request #6 for The Adams Electric Lot 3 plan. Seconded by Mrs. Ramsburg and carried. 5-0

Bond Release request #3 for Adams County Historical Society Plan

Mr. Knoebel gave a background of the plan along with reviewing the KPI comment letter dated July 21, 2023. Mr. Knoebel stated we did receive the as-built plan and have inspected the site. There are a few items that still need to be completed which are outlined in our letter.

Mrs. Ramsburg made a motion, seconded by Mr. Toddes and carried to reduce the bond in the amount of \$67,975.50 retaining \$15,000.00 based upon July 21, 2023, KPI comment letter. 5-0

POLICE REPORT:

Police Chief Trostel presented an oral and written report of police activities for the month of July 2023 including: 277 calls for service, 136 traffic stops, 15 criminal incidents and 7,841 patrol miles. Some highlights of the report were:

- The upfits on the vehicles are completed. Certifications are scheduled for Thursday, July 27th. This completes a significant update to the department fleet and has the department in good shape for the future.
- Officer Barbagello was commended by a Township resident on his handling of a property dispute.
- Battlefield Harley Davidson donated \$1,000.00 to the Department which helped the ability to purchase rifle plate carrier vests for each officer.
- Officer Goodling attended Police Supervisory In-Service Training put on by Penn State Justice and Safety Institute.
- Officer Myers attended a 4-day active shooter threat training program put on by the Federal Law Enforcement Training Centers.
- Officers’ Hartley and Goodling are our in-house defensive tactics instructors, and they are working with the Gettysburg Area School District to use the Tech Prep building to conduct annual training in Use of Force and Control Tactics.
- Chief Trostel stated that Bike week went really well with only minor incidents.

MAINTENANCE DEPARTMENT REPORT:

Mr. Walter gave the report for July and some highlights were:

- Mr. Walter stated the Department has been working on projects in preparation for jobs later this season.
- Storm sewer pipes were replaced on Boyds School Road in preparation for the seal coating job in that area.
- They regraded and placed riparian buffers in the swale at the Meadows Development off Biglerville Road.
- The dilapidated speed limit and watch children signs were replaced on Table Rock Road.
- The department assisted Straban Township with a milling project.
- The contracted seal coat projects have started this week on the south end of the Township, these should be completed by the end of this week, weather permitting.
- The crew started the Twin Lakes 2 pipe replacement project this week which will continue through the remainder of the summer.

ACTIVE BUSINESS:

Set hearing date to amend various Sections of Chapter 27 of the Cumberland Township Zoning Ordinance

Mr. Blocher explained that in cooperation with the Economic Development Committee they are looking at amending various sections of the Zoning Ordinance text and the map.

Mrs. Ramsburg made a motion to set the hearing date for the Chapter 27 text and map amendments on August 22nd, 2023, at 6:00 pm. with the regular Board meeting to being at the conclusion of the hearing. Seconded by Mr. Brauning and carried. 5-0

Waiver request for 235 Table Rock Road, Laurel Life, to waive the land development review process for a small addition onto the existing building.

Mr. Blocher explained the request from Mr. Rinehart for the waiver of the land development plan for a 400 sq. foot addition to their existing building. Mr. Knoebel added that KPI would just apply site grading

plan review which covers stormwater, grading and setbacks and zoning requirements.

Mrs. Biggins made a motion to approve the waiver request of the land development review process for his addition to the building as stated in the letter submitted from Laurel Life dated June 28, 2023 conditioned upon a site grading plan for review from KPI. Seconded by Mr. Toddes and carried 5-0

With that Mr. Wisner, along with Mr. Knoebel stated that the Board may want to consider adding an exemption section to the subdivision and land development ordinance (SALDO) that will allow for a minor review for small additions such as these or additions up to 1,000 sq. ft as coincides with the stormwater ordinance. **The Board gave Mr. Wisner direction to go ahead with the SALDO amendment request for review.**

Review and approval of the Letter of Support for the Adams County Broadband Taskforce initiative.

Mr. Blocher reviewed a request from the Adams County Broadband Taskforce for a letter of support to provide high-speed broadband service throughout the underserved areas of Adams County and Cumberland Township.

Mr. Toddes made a motion to approve the signature of the letter of support for the Adams County Broadband Taskforce initiative. Seconded by Mrs. Ramsburg and carried. 5-0

FINANCE COMMITTEE:

Mr. Phiel reviewed the request for \$8,340.00 for the five-year lease for the administrative office copy machine. The current copier will be moved to the Police Department and the Police Department copier will be moved to the Maintenance Department for use.

Mrs. Ramsburg made a motion to approve the 60-month lease in the amount of \$8,430.00 for the administrative copy machine. Seconded by Mr. Toddes and carried. 5-0

PERSONNEL COMMITTEE:

Mrs. Biggins stated that they extended the application deadline through July 28, 2023 to continue to review the applications that have been received for the Police Department vacancy and hope to have something to bring back at the August meeting.

Solicitor:

No Items

Committee Reports and comments from Board Members:

COG, Park and Recreation, Planning & Zoning, Public Safety, Highway, CTA.

Economic Development Committee:

Working on items

Highway:

No items

Parks and Recreation:

Mr. Toddes stated that the park is busy. Farmer's Market is doing great. The concert series on Sunday's has started. Lots of sporting events have been occurring on the fields. Tour buses are coming to rent the pavilions. Fireworks and July 4th Celebration were well attended.

Planning & Zoning:

No items

CTA:

Mr. Toddes stated they are going to eliminate a pump station at Boyds School Road and extending the sewer line with the new development of Cambridge Crossing Phases 2 & 3. They are getting prices for a dryer and a press for the sewage disposal on the farmer’s fields.

COG:

Mr. Phiel stated that they did speak to congressman John Joyce at the meeting and he will be coming to the Township for a visit on August 22, 2023

STAFF REPORTS-,

Manager:

Mr. Blocher reviewed his report as follows:

The Savvy Citizen program has gained around 50 users since our last meeting. Mr. Blocher encouraged all residents to sign up for this to receive notifications on their smartphones or by email.

Mr. Blocher announced the Open House/National Night out to be held here at the Township building on August 1st from 4-7p.m.

The Township Tax Collector will be here at the Township Building on August 23rd from 8 a.m. to 1 p.m. to collect taxes.

The Township will be attending the Greenmount Growth Area Opportunities meeting hosted by the Economic Alliance on August 3rd.

The Township has been approved for the dot gov domain for emails. This will add additional security and validation for the Township.

The Township has started review of the current zoning provisions and the comprehensive plan to ensure they are providing different housing options at the appropriate locations along with ensuring the mixed growth areas of the Township are not inundated with only residential development.

Congressman John Joyce has tentatively agreed to visit Cumberland Township on August 22nd.

Treasurer:

Mrs. Camie Stouck-Phiel stated that she along with Township Staff reviewed, analyzed, and compared the Township financials since this is the halfway point of 2023. The Township is aligned with past years revenues and expenditures to date.

Mrs. Stouck-Phiel and the Manager have started an extended budget forecast to enhance financial planning, this will include both the Police Chief and the Road Superintendent.

Unless otherwise noted, all votes were unanimous. The meeting was adjourned at 8:07 P.M. to executive session to discuss personnel.

Michele Long, Township Secretary

_____)
_____)
_____) Supervisors
_____)
_____)