

**Cumberland Township Board of Supervisors
April 18, 2013 Workshop Minutes**

Chairperson Underwood called the workshop to order at 8:30 a.m. Present were all Supervisors; Township Manager Ben Thomas, Jr., Solicitor Sam Wiser, Police Chief Don Boehs, Assistant Secretary Carol Merryman and Engineer Tim Knoebel. Others present were: Dale Molina, Speros Marinos, Jim Paddock, Elizabeth Magner, Sergeant Matthew Trostel, Tommy Riggs from The Gettysburg Times and Amy Stansbury from the Evening Sun. The workshop was recorded.

Engineer:

Mr. Knoebel reported that the Ely Farmers Market Land Development Plan consists of a proposed 2,400 sq. ft. building located on the corner of Fairfield and Willoughby Run Roads. He added that the Planning Commission has reviewed the plan and recommended approval. Also, there are two waiver requests that are outlined in his April 17, 2013 memo regarding the location of the sewer line and the need to submit the plan as a Preliminary Plan. Mr. Knoebel also explained that the Traffic Engineer has calculated the Traffic Impact Fee, but they did not have good data for this use and the fee is high (\$37,000.00 +/-.) Mr. Knoebel reported that he and Mr. Thomas have discussed the possibility of them paying a \$10,000.00 escrow and then several months after the business has been open to actually count the number of trips and recalculate the fee. Solicitor Wiser stated that a simple Monitoring Agreement would be in order and he will author that. Mr. Ferranto asked that the owners come to the Township meeting on Tuesday night. Mr. Knoebel will contact the owners about the agreement and escrow payment.

Mr. Knoebel reported that the Township has received Requests for Extension for the Brandon Keller Poultry Barns and Judy Miller Minor Subdivision and he had no issue with them be granted. He did suggest that he will check with Sharrah Design on the status of the Judy Miller Plan because it has been granted several extensions.

Mr. Knoebel reported that the pace is being picked up at Cumberland Village, Phase II and they are getting building permits. He added that J. A. Myers will be building the houses. He also reported that Cannon Ridge, Phase III was waiting on the construction of the Old Mill Road Pump Station and that will be completed in early summer so S & A Homes is also working so they can be ready to start building. He added that this phase will consist of 32 units and there is a Sewage Facilities Planning Exemption that needs Board's approval to be sent on to PADEP. He also reported that financial security needs to be updated for the balance of the project. Mr. Thomas added that Solicitor Wiser is drafting a new developer's agreement and the original one has expired. He also reported that it will be very time sensitive for the paving of the roads for the residents of the development.

Public comment:

Mr. Speros Marinos, 912 Baltimore Pike, reported that he met with Township staff regarding the zoning of his properties and he feels that the (VMX) Village Mixed-Use district does not work in the Township. He added that he is not comfortable with the Adams County Planning Office's involvement with the Township's Comprehensive Plan update.

Ms. Elizabeth Magner, 470 Belmont Road, asked if there will be a weight limit on the new Belmont Road Bridge. Mr. Shealer stated that there would not and the Township has no way to verify the weight of the trucks so a weight limit would be unenforceable.

Manager:

Mr. Thomas reported that the Township received a letter from Carl Athey indicating that he will be resigning from the Planning Commission effective May 1, 2013 because he is moving. The Board would like to have

letters of interest submitted by May 1st. Mr. Thomas will write a news release and post this on the website.

Mr. Thomas reported that Chair Underwood has signed the Agreement for "Community Assistance Planning Program" with Adams County for the Regional Comprehensive Plan with Gettysburg Borough and it has been sent to the County. He also reported that we are waiting to hear back from the County to appoint an official committee to work with the County and Borough. Mr. Ferranto asked Mr. Thomas if there is any way to expedite this and he will see what he can do.

Mr. Thomas also reported that the Adams County COG bid line painting through PennBid and he is recommending that the Board accept the lowest responsible bid from Alpha Space Control, Fayetteville, PA. He also reported that the Township can still save money purchasing their stone and anti-skid through the state COSTARS program and the COG bid for these materials should be rejected.

Mr. Thomas reported that the Township has received a letter from Sharrah Design Group and a check for \$750.00, on behalf of Rupa Engineer, for an official request to change the zoning on their parcel that is located directly behind Lincoln Estates on Chambersburg Road. He added that this was discussed in March and in accordance with the ordinance, the Board must move forward with a hearing within 60 days from the receipt of the letter. He added that this will require a lot of certified mail to be sent out. Mr. Thomas suggested holding the hearing prior to the ~~March~~ ^{May} 28, 2013 regular meeting at 6:30 p.m. and we will have to ask the applicant for a one day extension.

Mr. Thomas reported that Adams County is having a Tire Collection Day on Saturday, May 18, 2013 at the Ag Center on Old Harrisburg Road.

Mr. Thomas reported that the Board has a copy of a letter, dated April 16, 2013 and signed by six Township residents, requesting that a public hearing be held for the Keller Poultry Project during the Preliminary Plan stage as permitted by § 22-303.D(1) of the Township's Subdivision and Land Development Ordinance. Solicitor Wisner stated that this is a discretionary act and is not required. This was discussed and will be on the agenda on Tuesday night. Mr. Thomas suggested that when the Keller Poultry Project is on the agenda, the Board could take the time needed to take public comments.

Mr. Thomas reported that the Township received a letter from the Adams County Office of Planning and Development inviting the Township to participate in the Consolidated Boundary Annexation Survey (BAS.) The request explains that the Census Bureau annually conducts the BAS and County Planning can assist with this survey using their GIS technology.

Mr. Thomas reported that the Pension Review Board received eight Requests for Proposal (RFPs) and interviewed four of the consultants. He added that those four have been narrowed down to three candidates and the recommendation is to have all three candidates come to a workshop to make a short presentation to the Supervisors and members of the Pension Review Board. A date for the workshop needs to be determined.

Solicitor:

Solicitor Wisner presented a Sponsorship, Indemnification and Reimbursement Agreement with HACC for Rectangular Rapid Flashing Beacons for the pedestrian crosswalk that they are proposing at their campus to hook up with the North Gettysburg Trail. He added that the Township agrees to be the applicant for the PennDOT permit and HACC will be responsible for any and all costs related to the construction and maintenance of the signal and will be placing funds in an escrow account to cover the Township's expenses.

Solicitor Wisner also reported that he has been notified that HACC has finished their review of the developer's agreement for their Parking Lot Expansion Plan and hope to have it signed in the very near future.

Solicitor Wisner also reported that the Draft Amusement Tax Ordinance has been revised per the Board's comments and is ready for the Board to authorize the staff to take the appropriate steps to advertise the Intent to Adopt and to meet with the Gettysburg Area School District. Mr. Thomas added that he will be scheduling a meeting with the School District in the next couple of weeks.

Lastly, Solicitor Wisner reported that he consolidated some of the zoning amendments that were previously reviewed and are deemed to be of great importance to the Township for various reasons.

Committee Reports:

Planning/Zoning – Mr. Waybright reported that the committee met last week with the Zoning Officer and identified amendments that were reviewed last year and need to be moved forward. He stated that the amendments deal with some permitted uses, brings the public notice in line with the state requirements in the MPC and changes the building size requirements and eliminates the 200 ft. building length restriction. He added that it is the committee's recommendation to schedule a public hearing and move forward with these amendments.

Public Safety – Chair Underwood reported that signs were removed on Mummasburg Road and the Police Department received a Hoffman award for school safety. Chair Underwood also reported that the committee is recommending a status change for a part-time to full-time officer when a previous employee comes off of the payroll. This will go on the agenda for Tuesday's meeting.

Finance Committee – Mr. Thomas reported that the committee reviewed quotes for replacement of the HVAC equipment in the Police station and are recommending the replacement by Climate Control of Fayetteville, PA at the low bid cost of \$5,871.00. He added that they are checking on purchasing the equipment through the COSTARS program. Mr. Thomas also reported that we met with our insurance carrier and we will be seeing a 25% increase in the premium for our Worker's Compensation insurance coverage due to the Volunteer Firefighter Cancer Liability Law that was recently passed and carriers are actually dropping the insurance.

Park and Rec – Mr. Toddes reported that the Public Hearing for the Gettysburg Area Recreation Authority is May 14th at 7:00 p.m. at the Gettysburg Rec Park and he has three people that would like to serve on the Authority Board.

Personnel – Chair Underwood reported that the committee met at the request of the Maintenance Dept. and are recommending no change to the Personnel Policy and the upcoming 150th event will be treated the same as any weather event.

CTA – Mr. Shealer reported that the sewer line project is moving forward and the pumps have been delivered for the new lift stations located on Old Mill Road and Willoughby Run Road.

COG – Chair Underwood reported that there is a special meeting on Monday, May 6th at 6:30 p.m. at the EMS Facility regarding the financing for fire services in the County. Mr. Ferranto reported that there will be a Legislative Forum held on May 23rd at 10:00 a.m. and Representative Tallman and Senator Alloway will be there.

ACTPO - No report.

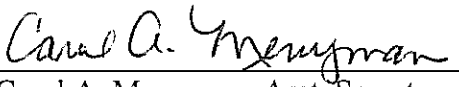
Economic Development – Chair Underwood reported that the committee met and recommend that the Township join the Adams County Economic Development Corporation and Gettysburg Adams Chamber of Commerce at a cost of \$300.00 and \$365.00 respectively and these memberships will be re-evaluated after one year.

150th Commemoration – Mr. Ferranto reported that County Commissioner Phiel will be going to Harrisburg in an effort to get money appropriated for the 150th event. He added that they are concerned about the cell phone service and there will be port-a-johns located in various locations. Chair Underwood reported that the entire county will be impacted by the traffic and they will be encouraging the residents to prepare for this impact.

CT411 – Mr. Ferranto reported that the expansion of the GMA Board is still out there and they need to meet with the Borough to iron out internal issues. Mr. Ferranto also reported that he attended the YATB meeting and they are having a problem getting a quorum and they are discussing reducing the number of members needed for a quorum. Mr. Waybright reported that the Park Advisory Board will be meeting in May and asked the Supervisors to let him know if they have any issues that they want him to bring before the Park Service. Mr.

Thomas asked Mr. Waybright to speak to Mr. Naugle about stormwater issues caused by tree removal.

There being no further business, the meeting was adjourned at 10:05 a.m. for an Executive Session with no report to follow.



Carol A. Merryman, Asst. Secretary

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