

**Cumberland Township Board of Supervisors
June 20, 2013 Workshop Minutes**

Chairperson Underwood called the workshop to order at 8:30 a.m. Present were Supervisors Ferranto, Waybright, Shealer and Toddes; Township Manager Ben Thomas, Jr., Solicitor Sam Wiser, Police Chief Don Boehs, Zoning Officer/Code Enforcement Officer, Bill Naugle, Michele Long and Engineer Tim Knoebel. The workshop was recorded.

Engineer:

Mr. Knoebel stated since this coming Tuesday's meeting has a pretty full agenda he asked the Board to consider voting on some of the items he was about to cover.

Patriots Choice - Release of Performance Bond:

Mr. Knoebel reviewed the information about the current bond being held. Mr. Knoebel added that there are three minor items left after their last inspection, replacing a road sign, minor patch work and some curbs are all that is left. After speaking to the Developer he sent a letter stating he would take care of those three items along with a schedule for when the items would be complete. Mr. Knoebel stated they also received a letter from the Home Owners Association and they are in agreement with the status and conditions of the ponds, along with being in agreement of accepting responsibility for the ponds and the other facilities that are outside the Township right-of-way. Mr. Knoebel recommended that the Township release the remaining 25,000.00 being held.

Mr. Thomas added that since there is a full agenda for Tuesday night he recommended the board take action due to the Engineer being satisfied with all items.

Mr. Ferranto made a motion to release the bond for Patriots Choice. 2nd by Mr. Shealer. Vote 5-0

Misty Ridge - Release of Letter of Credit:

Mr. Knoebel reviewed the background of the plan. Mr. Knoebel stated after their final inspection he recommended that the Board release the Letter of Credit and asked them to reference item D005627 in the motion.

Mr. Shealer made a motion to release the Letter of Credit (reference #D005267) with the remaining balance of 15,000.00. 2nd by Mr. Ferranto. Vote 5-0

Comfort Suites - Release of Performance Bond:

Mr. Knoebel stated that this item was to bring the Board up to speed. Mr. Knoebel added that everything for this project has been completed and the letter dated June 11, advised that the Financial Security could be released. Mr. Knoebel stated the Board actually took action on this last month allowing the release to happen subject to verifying that the remaining items were completed. Since all items have been inspected and verified complete this can now be taken off the list.

No action required

Keller Poultry Barns - Review of Final Land Development Plan:

Mr. Knoebel reviewed the remaining Engineer's comments by letter dated June 19, 2013. Mr. Knoebel stated that they have requested a waiver from the SALDO to waive the requirement for a preliminary plan and submit as a final plan. Mr. Knoebel stated the Planning Commission did recommend this waiver and that it is typical for most plans like this.

Mr. Wiser stated that Mr. Marines, Mr. Keller's attorney, was provided a copy of the standard SWM Agreement and the Financial Security required by the Township.

Mrs. Underwood asked Mr. Wiser with receiving all of the information this morning would the board be ready to take action? Mr. Wiser stated that he felt that they were ready to take action due to a lot of the outstanding items being either third party approvals or things that need to be signed and recorded.

Mr. Ferranto asked Mr. Knoebel to be at the regular Board meeting on Tuesday night in order to give the report due to some of the public not being able to hear it at the Workshop. Mr. Shealer agreed.

HACC Parking Lot - Review of Final Land Development Plan:

Mr. Knoebel gave a background of the plan and reviewed the Engineer's comments dated June 19, 2013. Mr. Knoebel added that he felt it was a good idea to have these comments addressed before action is taken. Mr. Ferranto asked if they would need another extension. Mr. Knoebel added that he didn't think they would be holding the plan up and they will be able to address these comments quickly.

Cannon Ridge Phase 3 - Review of Final Subdivision Plan:

Mr. Knoebel reviewed the background of the old plan which has been waiting for the the Old Mill Road sewer pump station project to move forward. Mr. Knoebel continued, now that the pump station is headed towards completion they are picking back up with the plan. Mr. Knoebel stated that for the record this is a final plan adding that most of the design has been completed. Mr. Knoebel reviewed his comment letter dated June 19, 2013. Mr. Knoebel added that it be clear that no use and occupancy permits can be obtained until the pump station is operational. Mr. Wisner stated that the Developer's Agreement was almost ready to go to the developer. Mr. Wisner added that the Developer's Agreement needs to make sure that Phase 1 & 2 are completed before any residential construction begins in Phase 3. Mr. Knoebel stated he had no other issues and that all comments were based on the developer's agreement. Mr. Knoebel added that the board could recommend approval subject to the comments in their June 19, 2013 letter from KPI.

Mr. Shealer made a motion to conditionally approve the Phase 3 Subdivision and Land Development Plan subject to the comments from the Engineer dated June 19, 2013 and subject to the Developer's revised and executed Agreement meeting Township Solicitor, Engineer and Staff comments. 2nd by Mr. Ferranto. Vote 5-0

Public comment:

Speros Marinos 912 Baltimore Pike; Mr. Marinos discussed that his windshield was shattered by a rock that was thrown from a Gettysburg Borough vehicle on Baltimore Pike. The Borough now refuses to pay for his windshield repair and if any Cumberland Township Police officers are called to the hearing it is not because of him it is because the Borough will not cooperate. Mr. Marinos added that he is still working on the zoning.

Elizabeth Magner, 470 Belmont Road – Ms. Magner asked about the conditions that were applied at the conditional use hearing if they could also apply conditions at the land development time. Mr. Wisner stated that the conditions applied at the conditional use hearing the Board is authorized by law to impose reasonable conditions that relate to the use. (Regarding the subdivision and land development process there is not any authorization for the Board to place any conditions at that time).

Manager:

Authorize Request for Proposal for Audits (2013, 2014, 2015):

Mr. Thomas asked the Board to authorize the RFP's for the audits for the years 2013-2015. The RFP's will go out in August and the Board will receive the RFP's around September or early October for action.

Mr. Ferranto made a motion that they move forward with the RFP's for the 2013-2015 audits. 2nd by Mr. Waybright. Vote 5-0

Shentel proposal for Wireless Telecommunications Facility at 1390 Fairfield Road: Mr. Thomas explained to the Board that the Township was contacted by Shentel Wireless for their interest in erecting a telecommunication tower at the rear of Township property, 1390 Fairfield Road. Mr. Thomas stated that Mr. Michael Bowden, from Shentel, was present for any questions from the Board. Mr. Thomas added that the next step will be a conditional use hearing.

Mr. Shealer asked Chief Boehs if this would be an advantage for the Police Department. Mr. Boehs stated that it would. Mr. Todd asked if this would fit in with what the County is doing with their new radio systems. Mr. Boehs stated that this was separate. The next step is for the board to authorize the lease agreement and authorize a conditional use application.

Mr. Shealer made a motion to request the applicant to move forward with the Conditional Use Application 2nd by Mr. Waybright. Vote 5-0

Harrisburg Area Community College Pedestrian Signal Permit: Mr. Thomas asked the Board to authorize the signal permit application

Mr. Ferranto made a motion to move forward with the pedestrian signal permit for HACC 2nd by Mr. Toddles. Vote 5-0

Table Rock Road Storm-water Project Update: Mr. Thomas gave a brief update on this project. Mr. Thomas stated that all the property owners have been notified. Mr. Thomas added that they are waiting on the official survey information and once received it will be transferred to the attorney's office for the authorization of the actual agreement. Mr. Thomas continued, he was contacted by one of the owners on Table Rock Road, adding that this project is not in conjunction with the application that was received for a conditional use hearing for Harvest Investments assisted living facility that the Board will hear next Tuesday evening. Mr. Ferranto asked what kind of reaction we are receiving from the homeowners. Mr. Thomas stated that the response has been very positive and reminded the Board that we will need all signatures first before any construction starts.

Telephone system replacement: Mr. Thomas stated that the staff has been reviewing a couple options with our phone system. He listened and received a proposal from Comcast who currently maintains our landline phone lines. Mr. Thomas stated the new phone system will cost approximately 300.00 more a month but this will give us a new phone system with a lease. Mr. Thomas continued with the lease Comcast will maintain the phones and the repairs at no additional cost. Mr. Thomas asked the Board to move forward with the phone system replacement and not have this as a capital expense. Mr. Shealer added that this system will be for the Police Maintenance and Administration Departments. Mr. Boehs added that the current phones are very hard to find for replacement now since they are outdated.

Mr. Ferranto asked if there would be a phone in the conference room with this system. Mr. Thomas stated yes which will really help with conference calls and meeting. Mr. Ferranto asked if they would waive the activation fees. Mr. Thomas stated he is going to ask them to waive the activations fees and he feels confident that they will do that.

Mr. Ferranto made a motion to approve the recommendation for the new phone system. 2nd by Mr. Toddles. Vote 5-0

Review of letter from Rabbit Transit: Mr. Thomas stated the only information he had for the Board was the letter that was in front of them from Rabbit Transit through Adams Co. Transit Authority dated May 22. Mr. Thomas continued with they are asking for funding but he didn't have a lot of extra information regarding this. Mr. Thomas stated their service is moving from demonstration funding to traditional transit as of July 1, 2013 which will not give them 100% funding. Mr. Thomas stated they requested \$4,000.00 from Cumberland Township to help with funding. Mr. Thomas added that this was not budgeted for 2013-2014.

Mr. Ferranto stated he would send a list of questions to Mr. Thomas. Mr. Waybright questioned how many of our Township residents actually use this service.

Mrs. Underwood asked that Mr. Farr to be invited to one of the regular meetings for questions and comments. Mr. Ferranto stated he hears that no one rides the transit and are they going to provide that service for free with our tax payers subsidizing

Mrs. Underwood asked if the Gettysburg Foundation used to fund this? Mr. Ferranto stated they used to but now they have pulled their funding from the transit.

Mr. Ferranto doesn't think the people of Adams County would respond to this at the current time.

Mr. Thomas mentioned that the 2012 complete budget adding that the manager has authored a management discussion and analysis report which is currently being reviewed by the Finance Committee. Once we receive any edits from the Committee it will be a matter of public record and will be placed on the website.

Mr. Toddles asked Bill Naugle about weeds and high grass at the former service station on Biglerville Road, questioning if anything could be done to have this corrected. Mr. Naugle stated that this property was a difficult one to figure out. The owner states it is in foreclosure and the bank states they do not own it. Mr. Naugle continued, we could have it mowed and put a lien on the property. Mr. Naugle stated that he has been trying to get it mowed for 2 years. Mr. Thomas added that the apparent owner of record is out of the country and the bank states they do not own it.

Solicitor: N/A

Committee Reports:

Planning/Zoning Committee: Mr. Waybright stated they were still working on forming a committee with Gettysburg Borough to start the comprehensive plan update.

Public Safety Committee: Master Police Officer Brand Briggs is submitting a grant application for a speed grid camera. They are requesting a resolution to submit the application for the speed camera.

Mr. Shealer made a motion to submit the application. 2nd by Mr. Waybright. Vote 5-0

Finance Committee: Mr. Thomas stated the finance committee met last week and had a thorough budget review. The expense numbers are stable and revenue numbers are slowly rising. Mr. Thomas added that the committee recommended the non-uniform hours be restored from 38 to 40. Mr. Shealer asked Mr. Wisner if he should abstain from a motion if one is made.

Mr. Ferranto made a motion for non uniform employees go back to 40 hours per week. 2nd by Mr. Waybright. Vote 4-0 (Shealer Abstained)

Parks and Recreation: Mr. Toddes stated the first official meeting will be Tuesday July 23 at 7:00. Mr. Toddes continued there seems to be a lot of excitement about it, there is going to be a lot of work but it will be worth it in the end. Mr. Toddes asked if the meeting will need to be advertised. Mr. Thomas stated it will be placed in the newspaper in accordance to the PA Municipalities Authorities Act.

Personnel: N/A

CTA: Mr. Shealer stated the sewer pump station project has slowed down and there were some engineering problems with the building. Mr. Shealer added these problems are currently being worked out.

COG: Mr. Ferranto stated that they had a Legislative meeting yesterday, June 19, 2013. Mr. Ferranto explained, they are trying to use a political strategy where to get votes for the transportation bill they want to tie in the prevailing wage because the people who are against prevailing wage changes really want the transportation bill passed since that will be jobs for them. Mr. Ferranto continued, that they are trying to merge these two together. Mr. Ferranto stated that next week's COG meeting is going to go over the fire report and he encouraged all of the board members to attend.

ACTPO: Ms. Underwood stated they have not had a meeting.

Economic Development: Ms. Underwood stated we will see an increase in our pillow tax in the next couple months due to the 150th.

Comprehensive Plan: Mr. Ferranto asked when they will be picking a committee. Mr. Ferranto asked if it will be by the workshop in July. Ms. Underwood stated they should be ready by then. Mr. Thomas added that everyone is going to be received a survey from Adams County regarding economic development.

150th Commemoration: Mr. Ferranto stated that Barb and himself attended the last meeting on Monday June 16th and they discussed overflow parking and signage. Mr. Ferranto added that the PA House of Representatives has approved funding in the budget under the tourism line item to appropriate money for the 150th, \$350,000.00. Mr. Underwood stated that the Township has authorized the garbage company IESI to pick up the garbage at 5:00 am instead of the normal start time of 7:00 a.m. due to the abundance of traffic. Mrs. Underwood also asked the Gettysburg Times to make note in the paper for the residents to make sure they have their trash out in time for the earlier pickup. Transportation will need to have patience, patience, patience. Ms. Underwood stated our police department has been very active in working with all of the other agencies in providing public safety. Ms. Underwood advised she attended the Gettysburg Convention Bureau's Annual dinner and they publically thanked Cumberland Township for their help on planning for the 150th.

Mr. Shealer stated he had two items for the Board's consideration. 1) Mr. Shealer stated that the new truck which is being manufactured for the Maintenance Department, there were two items that were felt to be safety issues which the truck was not going to have. These were adding two led backup lights and modify the existing small yellow strobe light on the top of the truck to a larger more visible strobe light. Mr. Shealer stated the truck improvements were going to cost an additional \$675.00 and was asking approval from the Board for the additional cost. Mr. Thomas stated these were also reviewed by the Finance Committee and since they are safety issues they were recommended to proceed forward with these changes.

Mrs. Underwood stated the board was in agreement and Mr. Shealer could place the order.

2) Mr. Shealer spoke of the paving on Herr's Ridge Road between Route 30 and Mummasburg Road showing minor distress. Mr. Shealer asked the Board for approval to put out a bid for micro surfacing of the road which will help to keep the road from experiencing any further damage. Mr. Shealer stated that micro surfacing increases skid resistance and seals the surface which gives about 8-10 more years of life out of the road. Mr. Thomas stated this has been budgeted in the liquid fuels budget.

Mr. Ferranto made a motion to move forward with putting out the bid. 2nd by Mr. Toddes. Vote 5-0

Mr. Ferranto questioned the horse drawn wagon being pulled on Emmitsburg Road and the safety of it. Mr. Ferranto asked if this needed a permit from the Township. Mr. Naugle stated that he had spoke to them about 6 months to a year ago and they do have approvals from the National Park Service to do this. This is also being done on a state highway so the road is a Penndot Road.

GMA meeting, Mr. Ferranto stated they are updating their bylaws. Mr. Ferranto reported on the GMA meeting he attended.

There being no further business, the meeting was adjourned at 9:56 a.m.

Michele Long, Planning Secretary

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