

**Cumberland Township Board of Supervisors
1370 Fairfield Road, Gettysburg, PA 17325
Minutes of the January 6, 2020 Reorganization Meeting**

The meeting was called to order at 7:00 p.m. Present were Supervisors: Waybright, Toddes, Phiel, Ramsburg and Brauning. Also present were Solicitor Sam Wisner, Secretary Carol Merryman, and Police Chief Don Boehs. There were four residents present and a reporter from The Gettysburg Times.

Mr. Toddes made a motion seconded by Mr. Phiel to appoint Solicitor Wisner Acting Chairman.

Solicitor Wisner asked for a nomination for Chairman. Mr. Toddes nominated Mr. Waybright for Chairman for 2020. Mr. Brauning seconded the motion and it carried.

Mr. Waybright chaired the rest of the meeting.

Mr. Phiel made a motion seconded by Mr. Brauning and carried to appoint Mr. Toddes as Vice-Chairman.

Mr. Toddes made a motion seconded by Mr. Phiel and carried to re-appoint Mr. Ben Thomas, Jr. Township Manager and authorize the Revised Employment Agreement with one additional personal day and modified Sick Leave policy that matches what the other employees receive.

Mr. Phiel made a motion seconded by Mr. Brauning and carried to re-appoint Mrs. Carol Merryman Secretary/Treasurer.

Mr. Toddes made a motion seconded by Mrs. Ramsburg and carried to re-appoint Mr. Ben Thomas, Jr. as Assistant Treasurer.

Mr. Phiel made a motion seconded by Mrs. Ramsburg and carried to re-appoint Mr. Chris Walter Superintendent of Roads.

Mr. Phiel made a motion seconded by Mr. Brauning and carried to re-appoint Mr. Donald Boehs Chief of Police.

Mr. Brauning made a motion seconded by Mrs. Ramsburg and carried to re-appoint Ms. Michele Long Zoning Officer, Building Code Official and Ms. Michele Long, Mr. Ben Thomas, Jr. and Cumberland Township Police as Code Enforcement Officers.

Mr. Toddes made a motion seconded by Mr. Phiel and carried to appoint Pa. Municipal Code Alliance (PMCA) as Residential and Commercial UCC Building Inspector.

Mr. Phiel made a motion seconded by Mr. Toddes and carried to re-appoint Mr. Rob Neale Fire/Sprinkler Plans and Inspections Specialist.

Mr. Toddes made a motion seconded by Mr. Phiel and carried to re-appoint KPI Technology Township Engineer.

Mr. Phiel made a motion seconded by Mrs. Ramsburg and carried to re-appoint Salzman Hughes, P.C. Township Solicitor.

Mr. Toddes made a motion seconded by Mr. Brauning and carried to re-appoint Mr. Bernard Yannetti Solicitor for the Zoning Hearing Board.

Mr. Toddes made a motion seconded by Mrs. Ramsburg and carried to re-appoint Mr. Clinton Barkdoll Alternate Zoning Hearing Board Solicitor.

Mr. Phiel made a motion seconded by Mr. Toddes and carried to re-appoint Mr. Gil Picarelli, KPI Technology, Sewage Enforcement Officer.

Mrs. Ramsburg made a motion seconded by Mr. Phiel and carried to re-appoint Mrs. Donna Maring Per Capita Tax Collector.

Mr. Toddes made a motion seconded by Mr. Phiel and carried to re-appoint Tammi Knight; (Conewago Township Tax Collector) Deputy Real Estate and Per Capita Tax Collector.

Mr. Phiel made a motion seconded by Mrs. Ramsburg and carried to set the Real Estate and Per Capita Tax Collector's commission rate for 2020 to 2% for collections made at discount and 3% for collections made at par and penalty.

Mr. Phiel made a motion seconded by Mr. Toddes and carried to re-appoint York Adams Tax Bureau as collector of Earned Income, Local Services, and Delinquent Per Capita Taxes.

Mrs. Ramsburg made a motion seconded by Mr. Brauning and carried to re-appoint Cumberland Township as Amusement Tax collector.

Mr. Brauning made a motion seconded by Mr. Phiel and carried to re-appoint Mr. Ron Bower Chairman of Vacancy Board.

Mr. Toddes made a motion seconded by Mr. Brauning and carried to re-appoint Mr. David Sanders Emergency Management Coordinator.

Mr. Phiel made a motion seconded by Mr. Toddes and carried to re-appoint Officer Steve Higgs Deputy Emergency Management Coordinator.

Mr. Brauning made a motion seconded by Mr. Phiel and carried to hold the regular meetings on the 4th Tuesday of each month at 7:00 p.m. except in December when the meeting will be held on the Thursday, December 17th at 7:00 p.m.

Mr. Brauning made a motion seconded by Mr. Phiel and carried for the 2020 workshops be held on the Thursday preceding the 2nd Tuesday at 8:30 A.M. as needed, the Thursday preceding the 4th Tuesday at 8:30 A.M. as needed and November 5th and November 19th at 7:00 P.M. for budget review.

Mr. Toddes made a motion seconded by Mrs. Ramsburg and carried to retain ACNB Bank as depositor for the Township's funds.

Mr. Toddes made a motion seconded by Mr. Brauning and carried to bond the Manager and Treasurer for 1,100,000.00 each.

Mrs. Ramsburg made a motion seconded by Mr. Phiel and carried to authorize Supervisors and appropriate staff to attend the Pennsylvania State Association of Township Supervisors (PSATS) Annual Educational Conference May 3, 4, 5 and 6, 2020 in Hershey, PA.

Mr. Phiel made a motion seconded by Mrs. Ramsburg and carried to reaffirm the Solicitor's attendance at the Planning Commission meeting's as needed.

Mr. Toddes made a motion seconded by Mr. Phiel and carried to appoint Mrs. Barbara Underwood to the Planning Commission for a four-year term expiring 12/31/2023.

Mr. Toddes made a motion seconded by Mrs. Ramsburg and carried to re-appoint Mr. Barry Stone to the Planning Commission for a four-year term expiring 12/31/2023.

Mrs. Ramsburg made a motion seconded by Mr. Phiel and carried to appoint Carl Athey to the Zoning Hearing Board for a three-year term expiring 12/31/2022.

Mr. Toddes made a motion seconded by Mr. Phiel and carried to re-appoint Mr. Steve Niebler to Cumberland Township Authority for a five-year term expiring 12/31/2024.

Mr. Phiel made a motion seconded by Mr. Toddes and carried to re-appoint Mr. James Brown to the Board of Auditors to fill the vacancy created by the passing of Mr. Mike Galassi. Mr. Brown's term will expire 12/31/2021. Mr. Walter Debany has been elected to a six-year term.

Mr. Phiel made a motion seconded by Mrs. Ramsburg and carried to re-appoint Mr. James Fox and a building inspector from Pa. Municipal Code Alliance (PMCA) to the Historical Architectural Review Board (HARB) for a five-year term expiring 12/31/2024.

Mr. Phiel made a motion seconded by Mr. Brauning and carried to re-appoint the Agricultural Security Area Advisory Committee for 2020 as it stands including: David Waybright, Parker Coble, Donald Miller, Tom Clowney and James Paddock.

Mr. Phiel made a motion seconded by Mrs. Ramsburg and carried to re-appoint Mr. Ben Thomas, Jr. as the representative to the York Adams Tax Bureau and Adams County Tax Collection Committee and to re-appoint Mr. Toddes as the alternate representative for the two committees.

Mr. Toddes made a motion seconded by Mr. Phiel and carried to appoint Mr. Paddock as representative on the Grand History Trail Committee.

Mr. Toddes made a motion seconded by Mrs. Ramsburg and carried to adopt a Management Agreement Resolution with Cumberland Township Authority @ \$13,000 x 25% benefits and overhead.

Forms for the Supervisors to elect or opt-out of the Township's group health insurance coverage were provided.

COMMITTEES:

FINANCE – Shaun Phiel and Tiffany Ramsburg by a Toddes/Phiel motion and carried.

ECONOMIC DEVELOPMENT – Shaun Phiel and Jeff Brauning by a Phiel/Toddes motion and carried.

PUBLIC SAFETY – David Waybright and Steve Toddes by a Phiel/Brauning motion and carried.

HIGHWAY MAINTENANCE – David Waybright and Steve Toddes by a Ramsburg/Brauning motion and carried.

PARK AND RECREATION - Steve Toddes and Jeff Brauning by a Phiel/Ramsburg motion and carried.

PERSONNEL - Steve Toddes and Tiffany Ramsburg by a Toddes/Phiel motion and carried.

COG REPRESENTATIVE & ALTERNATE – Shaun Phiel and Steve Toddes by a Ramsburg/Brauning motion and carried.

PENSION REVIEW – Steve Toddes by a Phiel/Brauning motion and carried.

Mr. Toddes made a motion seconded by Mr. Phiel and carried to adopt the following Resolution:

RESOLUTION 2020-01

A RESOLUTION ELIMINATING EMPLOYEE CONTRIBUTIONS TO THE POLICE PENSION PLAN FOR 2020

BE IT RESOLVED AND ENACTED by the Authority of Cumberland Township, Adams County, Commonwealth of Pennsylvania, by the Board of Supervisors, it is hereby resolved and enacted as follows:

The conditions required by Act 600 allowing for the elimination of employee contributions to the Police Pension Plan have been met;

** The condition of the plan is such that contributions may be reduced, or eliminated, as evidenced by an actuarial study;

** Municipal contributions will be required to keep the fund actuarially sound;

** The governing body of the Municipality eliminates employee contributions in 2020.

ENACTED AND ORDAINED THIS 6th DAY OF JANUARY, 2020 BY THE BOARD OF SUPERVISORS OF CUMBERLAND TOWNSHIP.

Mr. Phiel made a motion seconded by Mr. Toddes and carried to adopt the following Resolution:

RESOLUTION 2020-02

A RESOLUTION APPOINTING THE CHIEF ADMINISTRATIVE OFFICER OF THE MUNICIPAL PENSION PLANS FOR CUMBERLAND TOWNSHIP

We appoint Ben Thomas, Jr. as the Administrative Officer for the Police and Non-Uniformed Pension Plans of Cumberland Township.

ENACTED AND ORDAINED THIS 6th DAY OF JANUARY, 2020 BY THE BOARD OF SUPERVISORS OF CUMBERLAND TOWNSHIP.

Mrs. Ramsburg made a motion seconded by Mr. Brauning and carried to adopt Resolutions 2020-03, 2020-04 and 2020-05. (The fees had a 1.5% increase)

RESOLUTION 2020-03

RESOLUTION FOR THE PERMIT FEE SCHEDULE

RESOLUTION 2020-04

SUBDIVISION AND LAND DEVELOPMENT PLAN FEES

RESOLUTION 2020 -05

STORMWATER MANAGEMENT PLAN FEES

There were no public comments.

There being no further business, the meeting was adjourned at 7:38 P.M.

Carol Merryman, Secretary

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_____) Supervisors
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