

**Cumberland Township Board of Supervisors
July 18, 2013 Workshop Minutes**

Chairperson Underwood called the workshop to order at 8:30 a.m. Present were all Supervisors; Township Manager Ben Thomas, Jr., Solicitor Sam Wiser, Police Chief Don Boehs, Assistant Secretary Carol Merryman and Engineer Tim Knoebel. Others present were: Dale Molina, Carolyn Greaney, Speros Marinos and Jim Paddock. The workshop was recorded.

Engineer:

Mr. Knoebel reported that a request for release of financial security was received from Lutheran Seminary for their land development. Mr. Knoebel stated that after a site inspection, he is recommending that \$60,308.00 be held. This will result in a reduction of \$254,817.00 and he has prepared a memo dated July 17, 2013 in this regard.

Mr. Knoebel also reported that the Planning Commission has recommended approval of the Wayne Steinour Lot Addition Final Plan and Non-Building Waiver and he has prepared a memo dated July 9, 2013 that includes a few items that need to be addressed. He explained that this is a very simple plan that cleans up an issue with a tennis court being located on two different parcels, both owned by Mr. Steinour. He stated that he did ask the applicant to provide a copy of the plan to Gettysburg Municipal Authority due to existing waterlines and easements shown across the subject property, a Deed of Consolidation is required and needs to be noted on the plan and a Shared Use and Maintenance Agreement for the driveway will be needed.

Mr. Knoebel also reported that the Township has three requests for extension for the Misty Ridge Recreation Lot Plan (working out details with rights-of-way); William H. Scott, Jr. Plan (needs a zoning determination) and Judy Miller Final Plan (part of an estate and sewer line needs to be extended). Mr. Knoebel added that Mr. Sharrah had asked if the Supervisors would consider a note being placed on the Miller plan stating that the lot would not be a buildable lot until the sewer line was extended, but that could create a misunderstanding and he will let Mr. Sharrah know that will not be acceptable. Mr. Knoebel added that he would not have a problem with the Supervisors granting these requests for extension.

Public comment:

Mrs. Virginia Diehl, 2636 Emmitsburg Road, spoke to the Supervisors about a cat problem that exists in her neighborhood – Devonshire Village. She stated that she has information to help people who have a problem with feral cats. She added that they have a big problem with the private water system and they frequently have to boil their water before they drink it.

Mr. Speros Marinos, 912 Baltimore Pike, stated that the 150th Commemoration went well and he is still concerned about zoning.

Manager:

Mr. Thomas discussed the following with the Supervisors:

The Township received a copy of a letter from Straban Township to Gettysburg Borough Council President, Michael Birkner, requesting a meeting to discuss the Townships having representation on the Gettysburg Municipal Authority. The letter requests Cumberland's presence at the meeting, as well as the presence of their Solicitor. The Board agreed that they did not feel that Solicitor Wiser needed to be in attendance, but someone from the Board will definitely attend.

The Township received a request from Cole Hoffen, 355 Table Rock Road, requesting that the Board enact an Open Burning Ordinance. Mr. Thomas asked the Board to review the information that she submitted for action on Tuesday night.

A letter has been received from Richard Farr, Executive Director of York Adams Transportation Authority, requesting funding from the Township for the continuation of Freedom Transit, in the amount of \$4,000.00. Mr. Thomas reported that an invitation has been extended to Mr. Farr to come to this workshop to discuss his request. Mr. Thomas added that he has not heard back from Mr. Farr yet and this item will remain on the agenda for Tuesday night.

A letter has been received from the Adams County SPCA requesting that a Community Aid donation bin be placed at the Township Building. Mr. Thomas added that this is a very good fund raiser for them, but he has seen these bins in other locations that become undesirable dumping grounds for furniture etc. The Board agreed and will support the SPCA by placing information on the Township's website regarding locations of other bins where residents can take their donations. Mr. Thomas will respond back to the SPCA.

A dividend check was received from EMC Insurance in the amount of \$7,794.00.

A request has been received from Woodhaven Building and Development, Inc. for the Township to eliminate the major intersection street lighting as noted on the Cumberland Village plans and allow the community to continue build-out with the individual on-lot residential lighting as provided in Phase 1-A. Mr. Thomas reported that he has asked the developer to contact their Homeowner's Association and get their thoughts before a decision is made. He added that KPI should also take a look at the request.

Adams County has produced a "Waste Collection Contract Bid Package" and the current contract expires at the end of this year. Mr. Thomas reported that this was a lot of information and he will email it to the Board for their review. He added that Solicitor Wisner has reviewed the documents and made some recommendations and he will also email that.

The Township has been negotiating with Shentel Tower Group for the replacement of the communications tower pending the outcome of a future Conditional Use hearing. The agreement has been reviewed by Solicitor Wisner, modified, and will need the Board's approval. Mr. Thomas will email the final version of the agreement to the Board.

The Board needs to formally approve Resolution 2013-06 "RESOLUTION FOR HEARING NOTICE REQUIREMENTS BY THE CUMBERLAND TOWNSHIP BOARD OF SUPERVISORS" based on the action taken by the Board at their meeting on June 25. Mr. Thomas added that the Resolution will be placed on the front page of the Township's website and posted on the bulletin board in the front of the building.

The Township acknowledges that an application was received from Brandon and Waverly Keller, 1714 Mummasburg Road, for inclusion in the Township Agricultural Security Area. Mr. Thomas also stated that this will coincide with the Board's desire to open the Agricultural Security Area once each year.

Solicitor: An Executive Session for quasi-judicial deliberations is needed.

Committee Reports:

Planning / Zoning – Appointments to Comprehensive Planning Committee were reported by the Chair as follows:

Cumberland Township Authority – Rich Redding; Cumberland Township Zoning Hearing Board – Tom Beauchat; Cumberland Township Planning Commission – Jim Henderson; Cumberland Township Resident – Jim Paddock; Cumberland Township Business Owner – Stan Clark

Cumberland Township Supervisors – Barbara Underwood, David Waybright and Al Ferranto (only two may be appointed because there cannot be a quorum at the meetings)

Mr. Shealer made a motion to appoint David Waybright to the Comprehensive Planning Committee seconded by Mr. Toddes and carried. Mr. Ferranto voted nay. Mr. Waybright made a motion to appoint Barbara Underwood to the Comprehensive Planning Committee. The motion died for lack of a second. Mr. Ferranto nominated himself to be appointed to the Comprehensive Planning Committee. The motion died for lack of a second.

Public Safety – Chair Underwood asked to open discussions on the Fire Funding Study by Adams County Council of Governments (COG). She suggested that the Township invite our fire company representatives to our first workshop in September. She also stated that they are working on standard documents that the fire companies can use so they are accountable for the money that is being given if a Fire Tax (.25 mil’s) is enacted. Mr. Ferranto suggested that a committee be put together to work on this issue and feels it needs a lot of discussion.

Finance – Mr. Shealer reported that the committee is recommending that two desk-top computers be purchased for the Maintenance Department and the purchase of a lap-top be considered later after the new employee is hired. The total cost for the computers and associated equipment and software is \$2,289.00 and this is in the budget. **Mr. Shealer made a motion that two new computers be purchased for the total amount of \$2,289.00 seconded by Mr. Ferranto and carried.** Mr. Shealer also reported that the committee is recommending that the Township purchase enough Driving Surface Aggregate to do Sentz Road in its’ entirety. He added that the costs will be paid from the Liquid Fuels Fund. **Mr. Shealer made a motion to authorize the purchase of approximately 1,363 tons of Driving Surface Aggregate for the completion of Sentz Road project, total amount being \$16,696.75 to be paid from the Liquid Fuels Fund seconded by Mr. Waybright and carried.** Mr. Shealer added that there will be a seminar on this product on July 29th at 11:00 a.m. at Valley Quarries. Mr. Thomas reported that the income is ahead of where we thought it would be at this time and is ahead of last year at this time. He added that the new Road/Maintenance Department truck was purchased without financing and it will be on display at the August meeting.

Parks and Recreation – Mr. Toddes reported that the Township’s Committee met and talked about the proposed park here below the Township Buildings. The Township did get a grant for planning for this land and the committee will be meeting with KPI on August 7th to walk the property and start the process. He also reported that the Gettysburg Area Recreation Authority (GARA) will meet on July 23rd and there will be some start-up costs and he will be asking for some funds for that.

Personnel – Report in Executive Session

CTA – Mr. Shealer reported that they had a change order on their project and it is close to moving forward again. Mr. Thomas also reported that they have asked the contractor to price out the total reclamation of Old Mill Road rather than having a patchwork of repairs. The committee may be coming back to the Board based on the availability of funds remaining in the Liquid Fuels Fund.

COG – Chair Underwood reported that Adams County Connected is considering holding a Tech Expo at HACC on Tuesday, October 29 from 9:00 a.m. to 12:00 noon to encourage the use of computers to enhance the operations of municipalities. She asked Mr. Shealer, Mr. Thomas and Mrs. Merryman to think about anything that they may be able to share.

ACTPO – Meeting at the end of the month.

Economic Development – Chamber Mixer at the Gettysburg Times this evening from 5:00 p.m. to 7:00 p.m.

Comprehensive Plan – appointments made under Planning / Zoning.

150th Commemoration - Mr. Ferranto reported that the events went well and he congratulated the Police Department for doing an outstanding job during the ten days. He added that there was \$450,000.00 in the state budget to be used for the three events this year and it will be dispersed by the county to the municipalities. Chair Underwood added that the satellite parking areas and shuttle buses worked well.

CT411 – **Mr. Toddes made a motion to appoint Barbara Underwood to the Comprehensive Planning Committee seconded by Mr. Waybright and carried.**

There being no further business, the meeting was adjourned at 10:20 a.m. for an Executive Session.

Carol A. Merryman, Asst. Secretary

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