

**Cumberland Township Board of Supervisors
Minutes of the January 5, 2015 Reorganization Meeting**

The meeting was called to order at 4:00 p.m. Present were Supervisors Paddock, Toddes, Waybright and Ferranto. Also present were Manager Ben Thomas, Jr. and Secretary Carol Merryman. Mrs. Underwood participated by telephone. The meeting was recorded.

Mrs. Underwood made a motion seconded by Mr. Toddes and carried to appoint Mr. Thomas Acting Chairman.

Mr. Thomas asked for a nomination for Chair. Mr. Toddes nominated Mrs. Underwood for Chair for 2015. Mr. Waybright seconded the motion and it carried.

Mr. Toddes made a motion seconded by Mrs. Underwood and carried to appoint Mr. Waybright Vice-Chair.

Chair Underwood asked Vice-Chairman Waybright to preside over the rest of the meeting.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to re-appoint Mr. Ben Thomas, Jr. Township Manager.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to re-appoint Mrs. Carol Merryman Secretary/Treasurer.

Mr. Toddes made a motion seconded by Mrs. Underwood and carried to re-appoint Mr. Thomas Shealer Superintendent of Roads.

Mr. Paddock made a motion seconded by Mr. Ferranto and carried to re-appoint Mr. Donald Boehs Chief of Police.

Mr. Toddes made a motion seconded by Mr. Paddock and carried to re-appoint Mr. William Naugle Zoning Officer and Building Inspector.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to appoint KPI Technology temporary Township Engineer and authorize Mr. Thomas to prepare requests for proposal for engineering services.

Mr. Toddes made a motion seconded by Mr. Paddock and carried to re-appoint Salzmann Hughes, P.C. Township Solicitor.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to re-appoint Mr. Chester G. Schultz Solicitor for the Zoning Hearing Board.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to re-appoint Mr. Gil Picarelli Sewage Enforcement Officer.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to re-appoint Mr. Dominic Picarelli Back-Up Sewage Enforcement Officer.

Mr. Toddes made a motion seconded by Mr. Paddock and carried to re-appoint Mrs. Donna Maring Per Capita Tax Collector.

Mr. Toddes made a motion seconded by Mr. Paddock and carried to set the Real Estate and Per Capita Tax Collector's commission rate for 2015 to 2% for collections made at discount and 3% for collections made at par and penalty.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to re-appoint York Adams Tax Bureau as collector of Earned Income and Local Services Taxes.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to re-appoint Cumberland Township as Amusement Tax collector.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to re-appoint Mr. Ron Bower Chairman of Vacancy Board.

Mr. Toddes made a motion seconded by Mr. Paddock and carried to re-appoint Mr. David Sanders Emergency Management Coordinator.

Mr. Toddes made a motion seconded by Mr. Paddock and carried to re-appoint Officer Steve Higgs Deputy Emergency Management Coordinator.

Mr. Ferranto made a motion seconded by Mr. Toddes and carried to hold the regular meetings on the 4th Tuesday of each month at 6:00 p.m. except in December when the meeting will be held on the 17th at 6:00 p.m. and the workshops be held on the Thursday preceding the 2nd Tuesday at 8:30 a.m. as needed.

Mr. Toddes made a motion seconded by Mrs. Underwood and carried to appoint Christine Redding as the Deputy Real Estate and Per Capita Tax Collector.

Mr. Toddes made a motion seconded by Mr. Paddock and carried to retain ACNB Bank as depositor for Township's funds.

Mrs. Underwood made a motion seconded by Mr. Toddes and carried to bond the Manager and Treasurer for 1,100,000.00 each.

Mr. Toddes made a motion seconded by Mr. Paddock and carried to authorize Supervisors and appropriate staff to attend the Pennsylvania State Association of Township Supervisors (PSATS) Annual Educational Conference April 19 - 22, 2015 in Hershey, PA.

Mr. Paddock made a motion seconded by Mrs. Underwood and carried to reaffirm the Solicitor's attendance at the Planning Commission meeting as needed.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to re-appoint Steve Tallman to the Planning Commission for a four-year term expiring 12/31/2018.

Mr. Paddock made a motion seconded by Mrs. Underwood and carried to re-appoint Bobby Rohrbaugh to the Zoning Hearing Board for a three-year term expiring 12/31/2017.

Mr. Toddes made a motion seconded by Mrs. Underwood and carried to appoint Steve Niebler to Cumberland Township Authority for a five-year term expiring 12/31/2018. The Board also affirmed the appointment of Ronald Hankey for a one-year term expiring 12/31/15.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to re-appoint Jim Fox to the Historical Architectural Review Board (HARB) for a five-year term expiring 12/31/2019.

Mrs. Underwood made a motion seconded by Mr. Ferranto and carried to re-appoint the Park and Rec Committee including: Steve Toddes, James Paddock, Tom Beauchat, Dewaine Finkenbinder, Sarah Weigle and Ben Thomas, Jr. – Advisory.

Mr. Ferranto made a motion seconded by Mr. Toddes and carried to re-appoint the Agricultural Security Area Advisory Committee for 2015 as it stands including: David Waybright, Parker Coble, Donald Miller, Tom Clowney and James Paddock.

Mr. Ferranto made a motion seconded by Mrs. Underwood and carried to re-appoint Mr. Ben Thomas, Jr. as the representative to the York Adams Tax Bureau and Adams County Tax Collection Committee. Mr. Paddock made a motion seconded by Mrs. Underwood and carried to re-appoint Mr. Ferranto as the alternate representative for the two committees.

Mr. Toddes made a motion seconded by Mrs. Underwood and carried to appoint Mr. Paddock as representative on the Grand History Trail Committee.

Mrs. Underwood made a motion seconded by Mr. Paddock and carried to adopt a Management Agreement Resolution with Cumberland Township Authority with no change from 2014.

Forms for the Supervisors to elect or opt-out of the Township's group health insurance coverage were provided.

Mr. Ferranto made a motion seconded by Mr. Toddes and carried to form the following committees:

FINANCE – Barbara Underwood and Al Ferranto

ECONOMIC DEVELOPMENT – Al Ferranto and Barbara Underwood

PUBLIC SAFETY – Barbara Underwood and David Waybright

HIGHWAY MAINTENANCE - Jim Paddock and David Waybright

PARK AND RECREATION - Steve Toddes and Jim Paddock

PERSONNEL - Barbara Underwood and Steve Toddes

COG REPRESENTATIVE AND ALTERNATE – Barbara Underwood, Al Ferranto and Ben Thomas, Jr.

GMA REPRESENTATIVE AND ALTERNATE – Jim Paddock and Barbara Underwood – alternate

CENTRAL ADAMS COMPREHENSIVE PLAN- David Waybright and Jim Paddock, Barbara Underwood – alternate

Mr. Toddes made a motion seconded by Mr. Paddock and carried to adopt the following Resolution:

RESOLUTION 2015-01

A RESOLUTION ELIMINATING EMPLOYEE CONTRIBUTIONS TO THE POLICE PENSION PLAN FOR 2015

BE IT RESOLVED AND ENACTED by the Authority of Cumberland Township, Adams County, Commonwealth of Pennsylvania, by the Board of Supervisors, it is hereby resolved and enacted as follows:

The conditions required by Act 600 allowing for the elimination of employee contributions to the Police Pension Plan have been met;

** The condition of the plan is such that contributions may be reduced, or eliminated, as evidenced by an actuarial study;

** Municipal contributions will be required to keep the fund actuarially sound;

** The governing body of the Municipality eliminates employee contributions in 2015.

ENACTED AND ORDAINED THIS 5TH DAY OF JANUARY, 2015 BY THE BOARD OF SUPERVISORS OF CUMBERLAND TOWNSHIP

Mr. Paddock made a motion seconded by Mr. Toddes and carried to adopt the following Resolution:

RESOLUTION 2015-02

A RESOLUTION APPOINTING THE CHIEF ADMINISTRATIVE OFFICER OF THE MUNICIPAL PENSION PLANS FOR CUMBERLAND TOWNSHIP

We appoint Ben Thomas, Jr. as the Administrative Officer for the Police and Non-Uniformed Pension Plans of Cumberland Township.

ENACTED AND ORDAINED THIS 5TH DAY OF JANUARY, 2015 BY THE BOARD OF SUPERVISORS OF CUMBERLAND TOWNSHIP.

Mr. Thomas reported that all of the fees were increased by 3% based on the costs of administering all of internal charges and is primarily based on wages and benefits. Mr. Paddock made a motion to adopt Resolutions 2015-03, 2015-04 and 2015 -05 seconded by Mr. Toddes and carried.

RESOLUTION 2015-03

RESOLUTION FOR AMENDING THE PERMIT FEE SCHEDULE

RESOLUTION 2014-04

SUBDIVISION AND LAND DEVELOPMENT PLAN FEES

RESOLUTION 2014-05

STORMWATER MANAGEMENT PLAN FEES

At 4:35 p.m., Chair Underwood adjourned the regular meeting for an Executive Session to discuss personnel issues.

At 4:46 p.m., Chair Underwood reconvened the regular meeting.

Mr. Thomas reported that on December 29, 2014, as the 2014 budget was reviewed, it was realized that the second transfer to the Capital Reserve Fund of \$35,000.00 had been missed at the December meeting and not made. He added that a check was then issued for the transfer before the end of 2014 and asked the Board to approve the transfer retroactively. **Mr. Ferranto made a motion seconded by Mr. Toddes and carried to approve the \$35,000.00 transfer from the General Fund to the Capital Reserve Fund.**

The Requests for Proposal for engineering services was discussed and Mr. Thomas stated that he feels that it is very important to have a professional agreement with our engineering firm.

All votes were unanimous unless otherwise noted. There being no further business the meeting was adjourned at 4:58 p.m. by a Ferranto – Paddock motion.

Carol A. Merryman, Secretary

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_____) Supervisors
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