

**Cumberland Township Board of Supervisors
March 22, 2012 Workshop Minutes**

Chairperson Underwood called the workshop to order at 8:30 a.m. Present were all Supervisors; Solicitor Scott Weiland, Manager Ben Thomas, Jr., Assistant Secretary Carol Merryman, Zoning Officer Bill Naugle, Police Chief Don Boehs and Engineer Tim Knoebel. Visitors present were: Steve Tallman, Dale Molina, Speros Marinos, Jim Paddock, Riley Hollingsworth, Ben Craddock, Mark Walters from The Gettysburg Times and Tim Prudente from The Evening Sun. The meeting was recorded.

Engineer:

Mr. Knoebel reported that the Township has received Bond Reduction Request No. 1 from St. Francis Xavier for the site work associated with Phase 1 of the project. He reported that the site work is essentially done, but there are some loose ends that still need to be tied up and he has prepared a memo dated March 21, 2012 with his recommendation to retain \$160,275.00 and release \$1,500,773.24. The amount being retained represents the original 10% retainage and the cost for as-built plan preparation. He added that it is still being determined if they need a maintenance bond since nothing is being dedicated to the Township.

Mr. Knoebel also reported that the Township is the permittee for St. Francis Xavier's Highway Occupancy Permit for the improvements to the intersection of Boyd's School Road and Table Rock Road and the permit had been revised and returned to PennDOT with the caveat that the Township wanted to meet to discuss concerns about the drainage at the intersection and that meeting was held and Mr. Knoebel has the following recommendations:

1. To request CS Davidson, Inc. (engineer for SFX) to modify the HOP plan to include the diagonal drainage pipe which will discharge to the downstream end of the proposed TRR culvert extension. The pipe should be upsized from the original plan submission to the extent possible. The pipe material should be as required by the Township road department. The Township can then request PennDOT expedite the review and issuance of the HOP.
2. The Township should initiate discussion with Columbia Gas Transmission Corp. regarding the potential for locating a stormwater inlet/catch basin on the south east corner of the intersection and a culvert across Boyd's School Road to discharge at the downstream end of the proposed TRR culvert extension. If acceptable to Columbia Gas Transmission, the Township/SFX should initiate necessary action to gain approval of PennDOT. If acceptable, it should be requested that SFX incorporate the work into the intersection improvements along with the previously proposed swale at the same location.
3. The Township should review potential alternatives for improvements to the drainage swale/culvert piping crossing Table Rock Road south (approx. 350-feet) of the intersection. If the downstream channel could be regarded in conjunction with PennDOT's replacement of the culvert, this may relieve the intersection of the runoff that currently overtops this culvert and flows to the intersection.

Mr. Knoebel also reported that PennDOT will not take responsibility for the maintenance of the proposed diagonal drainage pipe and that will be the Township's responsibility.

Mr. Knoebel reported that a bond reduction was approved for Misty Ridge development last month and they have met with the developer to review the items that still need to be done and they indicated that they will be getting them completed.

Public Comment:

Mr. Speros Marinos, 912 Baltimore Pike, reported that he will be holding a private combat simulator on March 30 – April 1, 2012 at his property in Mt. Joy Township (bordering Cumberland Township) and they will be firing a cannon and muskets. He also reported that there is an excavator on the Comfort Suites property and he is still pursuing getting Commercial zoning back for his property. Mr. Marinos thanked the Township for their attendance at the last Historical Society meeting with Dr. Glatfelter.

Manager:

Mr. Thomas reported that there is no draft agreement with Woodhaven for the improvements to Herr's Ridge Road yet, but they are still working on it and hope to have it finalized for the Board in April. Mr. Tallman requested that the Homeowner's Association at The Preserves be included because they have concerns. Mr. Shealer asked them to provide their concerns in writing.

Mr. Thomas also reported that the Township received a request at their last meeting from the Cumberland Township Historical Society to use the Township's insignia on quilts that they will be selling as a fund raising project. **Mr. Waybright made a motion seconded by Mr. Toddes and carried to allow the Cumberland Township Historical Society to use the Township's insignia for the quilt fund raising project.**

Mr. Thomas reported that on March 13, 2012, the Zoning Officer received a revised application for amendment to the Zoning Ordinance. Specifically, the citizens had requested that in Agricultural/Residential (A/R) the minimum setback distance of 200 feet be increased to 1,000 feet and the revised amendment requests that the minimum setback distance of 200 feet be increased to 500 feet. Mr. Thomas added that the ordinance requires that the citizens' text amendment be forwarded to the Adams County and Township Planning Commissions and the opinion of the Solicitor is that the amendment process must start over and the previously scheduled public hearing on April 10th be rescheduled. The Board suggested that the public hearing could be held on May 1st and May 3rd or May 15th and May 16th, whenever Barlow Fire Company is available and Mr. Naugle will check on that.

Mr. Thomas presented a Resolution for "PROCEDURES FOR COMPLIANCE WITH THE PROFESSIONAL SERVICES CONTRACT PROVISIONS OF PA LEGISLATIVE ACT 44 OF 2009." He explained that in 2009, the Governor signed legislation that changed several provisions under the Municipal Pension Act specific to Pension Plans that receive state money. He added that the legislation requires a Request for Proposal with disclosures for professional services including: investment, legal, actuarial, and other consulting/administrative services. He reported that the Resolution has been reviewed by legal counsel and he asked the Board to review this for action at Tuesday night's meeting.

Solicitor: No report.

Committee Reports:

Economic Development – Chairperson Underwood reported that the committee feels that it is time to make a written request to Gettysburg Borough regarding a representative from Cumberland Township having a seat on Gettysburg Municipal Authority's Board because many of the wells and plants, as well as a service area, are in the Township. The Board requested that staff write the letter, listing all of the GMA well and plant locations in the Township, to be approved at Tuesday night's meeting.

Planning/Zoning – Mr. Waybright reported that a Zoning Review Committee meeting needs to be scheduled and the meeting was scheduled for April 25, 2012 at 7:00 p.m.

Public Safety – Chairperson Underwood reported that a very successful DUI checkpoint was held with six arrests being made within several hours and ¾ of the department have completed their night time certification and Less Lethal training.

Finance – Meeting to be scheduled.

Park and Rec – Mr. Toddes reported that the committee discussed opening back up the Peer to Peer Study and cooperating with the Gettysburg Rec Board and they would like to do some things on the Township's (Topper) property, including having a Master Park Plan prepared to be reviewed and approved by the Board. Mr. Thomas added that the ultimate question is, and will remain, funding because the park is in another municipality and the regulations for the Park and Rec money have been modified so that it can be used adjacent to the Township as long as you can prove that Township residents use the facility. Mr. Thomas stated that he will get the Board a copy of the Intergovernmental Cooperation Agreement for their review prior to Tuesday night's

meeting. Mr. Shealer asked that the committee keep Phase II of the North Gettysburg Trail in mind and Mr. Thomas added that there is a proposed Intergovernmental Cooperation Agreement for the maintenance of the trail that is now being reviewed by a committee of the municipalities involved. The Board asked if Park and Rec money could be spent on the maintenance of the trail. Mr. Toddes reported that the next Park and Rec meeting is scheduled for April 18, 2012 at 4:30 p.m. at the Township.

Personnel – No report.

CTA – Mr. Shealer reported that the joint project for Belmont Road has begun and consists of about a 500 foot run and 3 manholes. He added that he did see that Adams County has accepted the low bid for the Belmont Road Bridge replacement project. Mr. Waybright reported that the Authority took advantage of the good weather and applied some bio-solids on his fields and it is saving the sewer customers a fair amount of money when they have a farmer who is willing to accept the bio-solids.

COG – Chairperson Underwood reported that the COG meeting is also being held at this time. She added that the COG’s Emergency Services Committee is asking that each municipality authorize the COG to participate along with ACVESA in hiring a third party consultant to study the County Emergency Services past, current and future emergency service levels and funding needs and to authorize not to exceed \$150.00 to help pay for the cost of the third party review and these funds could be taken from the planning budget line item.

Chairperson Underwood also asked that the Board adopt a Resolution declaring Local Government Week: April 10-16, 2012.

ACTPO – Chairperson Underwood reported that there is an ACTPO meeting next week.

150th Commemoration – Mr. Ferranto reported that he attended the meeting on Monday and they went through all of the events that are going to be held and Gettysburg College will be holding a huge event for the Emancipation Proclamation in September. He added that there is going to be a Groundbreaking Ceremony at the Seminary on April 25th for their interpretive walking path and the National Park Service has 105 events scheduled for next year and he will keep everyone updated on them. He also reported that he attended the York Adams Tax Bureau meeting with Mr. Thomas. Mr. Thomas added that we have been having a lot of interaction with the Tax Bureau and they have hired a new Deputy Director (Mitch Hoffman) that will be stationed here in Adams County and we will be doing more and more to get information to the Tax Office.

CT411 – Mr. Ferranto reported that he attended the GMA meeting and they hired Bernie Yannetti to be their attorney, they stated that they were continuing their discussions with the York Water Company and they are working with the Gettysburg Airport on their water needs. Mr. Ferranto also reported that Freedom Township will be discussing their Act 537 Plan at their Planning Commission meeting on April 4th and he will be attending concerning Marsh Creek. He also reported that he attended the Stormwater Management class that was offered by Adams County. Mr. Ferranto also reported that the first meeting of the Pension Review Board was held yesterday with the Township’s Actuary, Chuck Friedlander, and representatives from Leonard J. Ferrara, an excellent presentation was given and the Review Board will meet again in approximately two weeks to look at the investments. He added that any recommendations will be made to the Board of Supervisors for their consideration. Chairperson Underwood reported that she, Mr. Ferranto and Mr. Toddes attended an update meeting for the Gettysburg Area School District and there were no Board related matters discussed.

Mr. Jim Paddock stated that he appreciated the Township maps displayed on the wall in the Board room and asked that the large map from the Comprehensive Plan also be displayed.

The meeting was adjourned at 10:15 a.m.

Carol A. Merryman, Asst. Secretary

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