

**Cumberland Township Board of Supervisors
Minutes of the January 7, 2013 Reorganization Meeting**

The meeting was called to order at 4:00 p.m. Present were Supervisors; Mr. Shealer, Mrs. Underwood, Mr. Toddes and Mr. Ferranto; Manager Ben Thomas, Jr., Solicitor Sam Wiser, Assistant Secretary Carol Merryman, Police Chief Don Boehs and Zoning Officer/ Building Inspector Bill Naugle. Visitors present were: Carolyn Greaney, Dale Molina, Speros Marinos, Jenna Faust from The Gettysburg Times and Amy Stansbury from The Evening Sun. Barry Stone arrived at 4:40 p.m. The meeting was recorded.

Mr. Shealer made a motion seconded by Mr. Toddes and carried to appoint Mr. Thomas Acting Chair.

Mr. Thomas asked for a nomination for Chair. Mr. Shealer nominated Mrs. Underwood for Chair for 2013. Mr. Toddes seconded the motion and it carried.

Chair Underwood presided over the rest of the meeting.

Mr. Ferranto made a motion seconded by Mr. Toddes and carried to reappoint Mr. Waybright Vice-Chair.

Mrs. Underwood made a motion seconded by Mr. Toddes and carried to reappoint Mr. Shealer Secretary/Treasurer.

Mr. Ferranto made a motion seconded by Mr. Shealer and carried to reappoint Mr. Ben Thomas, Jr. Township Manager.

Mr. Ferranto made a motion seconded by Mr. Toddes and carried to reappoint Mrs. Carol Merryman Assistant Secretary/Treasurer.

Mr. Ferranto made a motion seconded by Mr. Toddes and carried to reappoint Mr. Thomas Shealer Superintendent of Roads.

Mr. Ferranto made a motion seconded by Mr. Shealer and carried to reappoint Mr. Donald Boehs Chief of Police.

Mr. Ferranto made a motion seconded by Mr. Shealer and carried to reappoint Mr. William Naugle Zoning Officer and Building Inspector.

Mr. Ferranto made a motion seconded by Mr. Shealer and carried to reappoint KPI Technology Township Engineer.

Mr. Ferranto made a motion seconded by Mr. Shealer and carried to reappoint Salzmann Hughes, P.C., Township Solicitor.

Mr. Toddes made a motion seconded by Mr. Ferranto and carried to reappoint Mr. Chester G. Schultz Solicitor for the Zoning Hearing Board.

Mr. Shealer made a motion seconded by Mr. Ferranto and carried to reappoint Mr. Gil Picarelli Sewage Enforcement Officer and Mr. Dominic Picarelli Back-Up Sewage Enforcement Officer.

Mr. Ferranto made a motion seconded by Mr. Toddes and carried to reappoint Mrs. Donna Maring Per Capita Tax Collector.

Mr. Shealer made a motion seconded by Mr. Toddes and carried to table setting the Real Estate and Per Capita Tax Collector's commission rate for 2014.

Mr. Shealer made a motion seconded by Mr. Toddes and carried to appoint York Adams Tax Bureau as collector of Earned Income and Local Services Taxes.

Mr. Toddes made a motion seconded by Mr. Shealer and carried to appoint Cumberland Township as Admission Tax collector.

Mr. Shealer made a motion seconded by Mr. Ferranto and carried to reappoint Mr. Ron Bower Chairman of Vacancy Board.

Mr. Toddes made a motion seconded by Mr. Shealer and carried to join with Gettysburg Borough and Straban Township and appoint Mr. David Sanders Emergency Management Coordinator.

Mr. Toddes made a motion seconded by Mr. Shealer and carried to reappoint Officer Steve Higgs Deputy Emergency Management Coordinator.

Mr. Shealer made a motion seconded by Mr. Toddes and carried to hold the regular meeting on the 4th Tuesday of each month January through November.

Mr. Ferranto made a motion to set workshop dates for the Thursday preceding the 2nd Tuesday at 8:30 a.m. (as needed) and the Thursday preceding the 4th Tuesday at 7:00 p. m. The motion was seconded by Mr. Toddes. Mr. Ferranto voted in favor of the motion. Mr. Toddes and Mr. Shealer voted against the motion and it did not pass.

Mr. Ferranto made a motion that all workshops be held at 7:00 p.m. Mr. Toddes seconded the motion for discussion. Mr. Toddes stated that he wasn't sure that it is a good idea to switch the times of the workshops because people are used to the times. Mr. Shealer stated that he preferred to keep the workshop times the way they are. Mr. Ferranto voted in favor of the motion. Mr. Shealer and Mr. Toddes voted against the motion and it did not pass.

Mr. Shealer made a motion to set the workshop dates for the Thursday preceding the 2nd Tuesday at 7:00 p.m. (as needed) and the Thursday preceding the 4th Tuesday at 8:30 a.m. January through November. The motion was seconded by Mr. Toddes and carried. Mr. Ferranto voted against the motion.

Mr. Shealer made a motion to set the date of the December workshop for December 12, 2013 at 8:30 a.m. and the December regular meeting for December 17, 2013 at 7:00 p.m. seconded by Mr. Toddes and carried.

Mr. Toddes made a motion seconded by Mr. Ferranto and carried to retain ACNB Bank as depositor for Township's funds.

Mr. Shealer made a motion seconded by Mr. Ferranto and carried to bond the Manager, Treasurer, and Assistant Treasurer for 1,100,000.00 each.

Mr. Ferranto made a motion seconded by Mr. Shealer and carried to authorize Supervisors and appropriate staff to attend the PSATS Annual Educational Conference April 21 – 24, 2013 in Hershey, PA. Mr. Ferranto asked for the cost of the conference. Mr. Thomas reported that it is \$140.00 for early registration.

Mr. Ferranto made a motion seconded by Mr. Toddes and carried to reaffirm the Solicitor's attendance at the Planning Commission meeting as needed.

Mr. Shealer made a motion seconded by Mr. Toddes and carried to reappoint Carl Athey to a four-year term on the Planning Commission ending 12/31/2016.

Mr. Toddes made a motion seconded by Mr. Shealer and carried to reappoint Tom Beauchat to the Zoning Hearing Board for a three-year term expiring 12/31/2015.

Mr. Ferranto made a motion seconded by Mr. Shealer and carried to appoint Steve Toddes to Cumberland Township Authority for a five-year term expiring 12/31/2017.

Mr. Shealer made a motion seconded by Mr. Toddes and carried to reappoint Marty Miller and Barry Stone to the Historical Architectural Review Board (HARB) for a five-year term expiring 12/31/2017.

Mr. Ferranto made a motion seconded by Mr. Toddes and carried to reappoint the Park and Rec Committee as it stands including: David Waybright, Dewaine Finkenbinder, Tom Beauchat, James Paddock, Steve Toddes, Sarah Weigle, Ben Thomas, Jr. – Advisory and to add Brian Devost as a new member.

Mr. Shealer made a motion seconded by Mr. Toddes and carried to reappoint the Agricultural Security Area Advisory Committee for 2013 as it stands including: David Waybright, Parker Coble, Donald Miller, Tom Clowney and James Paddock.

Mr. Toddes made a motion seconded by Mr. Shealer and carried to reappoint Mr. Ben Thomas, Jr. as the representative and Mr. Ferranto as the alternate representative to the York Adams Tax Bureau and Adams County Tax Collection Committees.

Forms for the Supervisors to elect or opt-out of the Township's group health insurance coverage were provided.

Mr. Ferranto made a motion seconded by Mr. Toddes and carried for committees to stand as follows:

FINANCE – Mr. Shealer and Mrs. Underwood

ECONOMIC DEVELOPMENT – Mr. Ferranto and Mrs. Underwood

PUBLIC SAFETY – Mrs. Underwood and Mr. Waybright (Mr. Toddes – alternate)
HIGHWAY MAINTENANCE - Mr. Shealer and Mr. Waybright
PARK AND RECREATION - Mr. Toddes and Mr. Waybright
PERSONNEL - Mrs. Underwood and Mr. Toddes
COG REPRESENTATIVE AND ALTERNATE – Mrs. Underwood, Mr. Ferranto and Mr. Thomas
GMA REPRESENTATIVE AND ALTERNATE – Mr. Ferranto and Mr. Shealer - alternate

Mr. Shealer made a motion seconded by Mr. Toddes and carried to adopt the following Resolution:

RESOLUTION 2013-01

A RESOLUTION ELIMINATING EMPLOYEE CONTRIBUTIONS TO THE POLICE PENSION PLAN FOR 2013

BE IT RESOLVED AND ENACTED by the Authority of Cumberland Township, Adams County, Commonwealth of Pennsylvania, by the Board of Supervisors, it is hereby resolved and enacted as follows:

The conditions required by Act 600 allowing for the elimination of employee contributions to the Police Pension Plan have been met;

** The condition of the plan is such that contributions may be reduced, or eliminated, as evidenced by an actuarial study;

** Municipal contributions will be required to keep the fund actuarially sound;

** The governing body of the Municipality eliminates contributions in 2013.

ENACTED AND ORDAINED THIS 7TH DAY OF JANUARY, 2013 BY THE BOARD OF SUPERVISORS OF CUMBERLAND TOWNSHIP

Mr. Ferranto stated “for the record” that the taxpayers will be funding \$71,000.00 for the Pension Plans in 2013 and this is something that has to be addressed in the next contract negotiations.

Mr. Shealer made a motion seconded by Mr. Ferranto and carried to adopt the following Resolution:

RESOLUTION 2013-02

A RESOLUTION APPOINTING THE CHIEF ADMINISTRATIVE OFFICER OF THE MUNICIPAL PENSION PLANS FOR CUMBERLAND TOWNSHIP

We appoint Ben Thomas, Jr. as the Administrative Officer for the Police and Non-Uniformed Pension Plans of Cumberland Township.

ENACTED AND ORDAINED THIS 7TH DAY OF JANUARY, 2013 BY THE BOARD OF SUPERVISORS OF CUMBERLAND TOWNSHIP.

RESOLUTION 2013-03

RESOLUTION FOR AMENDING THE PERMIT FEE SCHEDULE

Mr. Thomas went over the changes to the fee schedule including:

Driveway permit clarification made at the time of building permit application and clarification for all locations on current or future Township roads.

Clarification that inspection categories are for each inspection for example a charge for electrical inspection and plumbing inspection when applicable.

Special Event permits add a fee for Fire Department/ Emergency Medical Services and the cost is being determined and will have to come back to another meeting for approval.

Sign permits have been broken down into two categories. Cost reflects the actual time involved with issuing the permit.

Advanced payment for Right-to-Know requests for lengthy documents as permitted by the law.

Quarterly EDU sewer rate has been increased from \$131.00 to \$135.00.

Conditional Use, Zoning (\$750.00) and Citizen’s Text Amendment (\$650.00) hearings; application fees remain unchanged for the first hour of a hearing held at the Township Building. The applicant would be billed for any additional hours, or portion thereof, at the rate of \$150.00 per hour. For any hearing held outside of the

Township Building the application fee would be an additional \$250.00 and \$200.00 per hour for any additional hours, or portion thereof, after the initial hour.

Mr. Ferranto made a motion to adopt Resolution 2013-03 keeping the application fees for Conditional Use, Zoning (\$750.00) and Citizen’s Text Amendments (\$650.00) hearings, giving more thought to and getting the information on another agenda for the additional per hour charges. The motion was seconded by Mr. Toddes and carried. Mr. Thomas stated that staff will get this on the website and he suggested that the Board not take action until the regular meeting on January 22nd.

Resolution 2013-04

SUBDIVISION AND LAND DEVELOPMENT PLAN FEES

Mr. Thomas reported that recording fees have been added and the Township staff will now do the recording because so often the applicant never records the plan or does not do so in the required time frame. **Mr. Ferranto made a motion to adopt Resolution 2013-04 seconded by Mr. Toddes and carried.**

Resolution 2013-05

STORMWATER MANAGEMENT PLAN FEES

Mr. Thomas reported that this Resolution is unchanged at this time, but the Board will be seeing a revision in the near future because of the new requirements. **Mr. Shealer made a motion to adopt Resolution 2013-05 seconded by Mr. Toddes and carried.**

There being no further business, the meeting was adjourned at 4:46 p.m. and followed immediately by a workshop.

Carol A. Merryman, Asst. Secretary

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_____) Supervisors
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