

Cumberland Township Board of Supervisors
1370 Fairfield Road, Gettysburg, PA 17325
Minutes of the January 3, 2022 Reorganization Meeting
6:00 P.M. – In person and Zoom

The meeting was called to order at 6:00 p.m. Present were all Supervisors: Toddes, Phiel, Ramsburg, Brauning and Biggins. Also present were Solicitor Tyler Beaston, Treasurer/Finance Director Camie Stouck-Phiel, Secretary Carol Merryman, and Police Chief Don Boehs. There were approximately ten residents present, ten residents participated via Zoom and Alex Hayes from The Gettysburg Times.

Mr. Toddes turned the meeting over to Solicitor Beaston who opened the floor for a nomination for Chairperson of the Board for 2022.

Mr. Phiel nominated Mr. Toddes for Chairperson for 2022. Mrs. Biggins seconded the motion and the motion carried.

Mr. Toddes chaired the rest of the meeting.

Mrs. Biggins made a motion seconded by Mrs. Ramsburg and carried to appoint Mr. Phiel as Vice-Chairman. Mr. Brauning voted against the motion.

Mrs. Ramsburg made a motion that there be no change to the Secretary/Assistant Treasurer position. The motion was seconded by Mr. Brauning and carried.

Mrs. Biggins made a motion seconded by Mr. Toddes and carried that there be no change to the Treasurer/Finance Director position. Mr. Phiel and Mrs. Ramsburg abstained.

Mr. Brauning made a motion seconded by Mrs. Ramsburg and carried to re-appoint Mrs. Donna Maring Per Capita Tax Collector.

Mr. Phiel made a motion seconded by Mrs. Ramsburg and carried to appoint Lisa Angstad (Gettysburg Borough Tax Collector) Deputy Real Estate and Per Capita Tax Collector.

Mrs. Biggins made a motion seconded by Mrs. Ramsburg and carried to set the Real Estate and Per Capita Tax Collector's commission rate for 2022 to 2% for collections made at discount and 3% for collections made at par and penalty.

Mr. Phiel made a motion seconded by Mrs. Ramsburg and carried to hold the regular meetings on the 4th Tuesday of each month at 7:00 P.M. except in December when the meeting will be held on Thursday, December 22nd at 7:00 p.m. and for the 2022 workshops to be held on the Thursday preceding the 2nd Tuesday at 7:00 P.M. as needed, and the Thursday preceding the 4th Tuesday at 7:00 P.M. as needed. Workshops will be held on November 3rd and November 17th at 7:00 P.M. for budget review.

Mrs. Ramsburg made a motion seconded by Mr. Phiel and carried to authorize Supervisors and appropriate staff to attend the Pennsylvania State Association of Township Supervisors (PSATS) Annual Educational Conference on April 24-27, 2022 in Hershey, PA.

Mrs. Biggins made a motion seconded by Mr. Phiel and carried to appoint Mr. Dennis Hickethier to the Zoning Hearing Board for a three-year term expiring 12/31/2024; Mr. Rich Redding to the Cumberland Township Authority Board for a five-year term expiring 12/31/2026; Mr. Thomas Shealer to the Historical Architectural Review Board for a five-year term expiring 12/31/2026 and Mr. James Brown to the Board of Auditors for a six-year term expiring 12/31/2027.

Filling the vacancy on the Planning Commission was tabled until the January regular meeting.

Forms for the Supervisors to elect or opt-out of the Township's group health insurance coverages were provided.

Chairman Toddes appointed the committees as follows:

FINANCE – Shaun Phiel and Christine Biggins

ECONOMIC DEVELOPMENT - Jeff Brauning and Tiffany Ramsburg

PUBLIC SAFETY – Steve Toddes and Christine Biggins

HIGHWAY ADMINISTRATION – Jeff Brauning and Shaun Phiel

PARK AND RECREATION - Steve Toddes

PERSONNEL - Steve Toddes and Tiffany Ramsburg

COG REPRESENTATIVE & ALTERNATE – Shaun Phiel, Jeff Brauning and Barbara Underwood, alternate

PENSION REVIEW – Steve Toddes and representatives of the Uniformed and Non-Uniformed Employees

**The Board made a motion to approve the committees later in the meeting.

The Board affirmed the members of the Agricultural Security Area Advisory Committee for 2022, as it stands, including: David Waybright, Donald Miller, Tom Clowney, James Paddock and George Weikert.

The Board affirmed the members of the Zoning Review Committee for 2022, as it stands, including: Steve Toddes, David Waybright, Barbara Underwood, Dave Sites, Kenny Caudill, Riley Hollingsworth, Michele Long, Ben Thomas, Jr., representatives from Adams County Office of Planning and Development and Tim Staub, consultant.

Mr. Phiel made a motion seconded by Mrs. Ramsburg and carried to adopt Resolution 2022-01 as follows:

RESOLUTION 2022-01

A RESOLUTION ELIMINATING EMPLOYEE CONTRIBUTIONS TO THE POLICE PENSION PLAN FOR 2022

BE IT RESOLVED AND ENACTED by the Authority of Cumberland Township, Adams County, Commonwealth of Pennsylvania, by the Board of Supervisors, it is hereby resolved and enacted as follows:

The conditions required by Act 600 allowing for the elimination of employee contributions to the Police Pension Plan have been met;

** The condition of the plan is such that contributions may be reduced, or eliminated, as evidenced by an actuarial study;

** Municipal contributions will be required to keep the fund actuarially sound;

** The governing body of the Municipality eliminates employee contributions in 2022.

ENACTED AND ORDAINED THIS 3rd DAY OF JANUARY, 2022 BY THE BOARD OF SUPERVISORS OF CUMBERLAND TOWNSHIP.

Mrs. Ramsburg made a motion seconded by Mr. Phiel and carried to adopt Resolution 2022-02 as follows:

RESOLUTION 2022-02

A RESOLUTION APPOINTING THE CHIEF ADMINISTRATIVE OFFICER OF THE MUNICIPAL PENSION PLANS FOR CUMBERLAND TOWNSHIP

We appoint Ben Thomas, Jr. as the Administrative Officer for the Police and Non-Uniformed Pension Plans of Cumberland Township.

ENACTED AND ORDAINED THIS 3rd DAY OF JANUARY, 2022 BY THE BOARD OF SUPERVISORS OF CUMBERLAND TOWNSHIP.

Mrs. Biggins made a motion seconded by Mrs. Ramsburg and carried to adopt Resolutions 2022-03, 2022-04 and 2021-05 with a 3% increase.

RESOLUTION 2022-03 RESOLUTION FOR THE PERMIT FEE SCHEDULE

RESOLUTION 2022-04 SUBDIVISION AND LAND DEVELOPMENT PLAN FEES

RESOLUTION 2022-05 STORMWATER MANAGEMENT PLAN FEES

Other Business:

Mrs. Ramsburg made a motion seconded by Mr. Phiel and carried to accept the low bid for Municipal Solid Waste Collection/Disposal and Recycling from Waste Connections (the Township's current hauler). The aggregate bid is \$308.38. It was mentioned that the Township receives very few complaints about Waste Connections, residents will not have to switch their totes and the bid is considerably lower. The other bid was received from Waste Management, in the aggregate amount of \$393.80.

Mr. Phiel made a motion seconded by Mrs. Ramsburg and carried to approve the Township Manager, Ben Thomas, Jr.'s request to be allowed to carry over 80 hours of unused vacation time. Mr. Brauning voted against the motion.

Public Comment:

Mr. Harry Hartman, 79 Hunter's Trail, asked why there are ten less appointments on the agenda than there were last year? That was explained by Solicitor Beaston.

Ms. Elizabeth Magner, Belmont Road, asked what the fees are that are being raised by 3% and that was explained.

Mr. Brauning stated that he does not agree with all of the committee appointments. Mrs. Biggins also asked that we go over the committees again and they were restated as noted above. Mrs. Biggins made a motion to approve the committees as stated by the Chairman above, seconded by Mrs. Ramsburg and carried. Mr. Brauning votes against the motion.

Mr. Brauning asked why there is no Building and Grounds Committee now and there was one in 2019? Mr. Toddes stated that the committee was formed in conjunction with a proposed building renovation that

was too much money for the Township to pursue. Mr. Warren Sheppard volunteered to help with building and grounds based on what he does.

Mr. Stanley Flaggs, 285 Swetland Road, asked the new Supervisors to introduce themselves to the residents and state what they do professionally, their education, etc. All of the Board members responded to Mr. Flaggs' request. Mr. Flaggs also asked each Board member to state any qualifications that they have that would qualify them to manage a Police Department. The Board did not respond to that request.

There being no further business, Mrs. Ramsburg made a motion seconded by Mr. Phiel and carried to adjourn the meeting at 6:50 P.M. for an Executive Session regarding a personnel issue.

At 7:50 the meeting was reconvened.

Mrs. Ramsburg made a motion seconded by Mr. Brauning and carried to amend the agenda for the purpose of hiring with an ultimate motion suggested.

Mr. Phiel made a motion, upon conditional approval, to hire Jered Marshall as a Patrol Officer upon the completion of the background investigation and satisfactory review and approval by the Personnel Committee and the Board of Supervisors. The motion was seconded by Mrs. Ramsburg and carried.

Mrs. Biggins made a motion seconded by Mr. Phiel and carried to adjourn the meeting at 7:52 P.M.

Carol Merryman, Secretary

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_____) Supervisors
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