

Cumberland Township Board of Supervisors
1370 Fairfield Road, Gettysburg, PA 17325
Minutes of the January 4, 2021 Reorganization Meeting
VIRTUAL MEETING

The meeting was called to order at 7:00 p.m. Present were Supervisors: Waybright, Toddes, Phiel, Ramsburg and Brauning. Also present were Solicitor Sam Wisner, Treasurer Camie Stouck-Phiel, and Police Chief Don Boehs. Secretary Carol Merryman and Barbara Underwood joined the meeting via ZOOM.

Mr. Toddes made a motion seconded by Mr. Phiel to appoint Solicitor Wisner Acting Chairman.

Solicitor Wisner asked for a nomination for Chairman. Mr. Toddes nominated Mr. Waybright for Chairman for 2021. Mrs. Ramsburg seconded the motion and it carried.

Mr. Waybright chaired the rest of the meeting.

Mr. Phiel made a motion seconded by Mr. Brauning and carried to appoint Mr. Toddes as Vice-Chairman.

Mrs. Ramsburg made a motion seconded by Mr. Phiel and carried to re-appoint Mr. Ben Thomas, Jr. Township Manager / Chief Administrative Officer.

Mr. Phiel made a motion seconded by Mrs. Ramsburg and carried to re-appoint Mrs. Carol Merryman Secretary/Assistant Treasurer.

Mr. Toddes made a motion seconded by Mrs. Ramsburg and carried to re-appoint Mrs. Camie Stouck-Phiel as Treasurer/Finance Director.

Mr. Phiel made a motion seconded by Mrs. Ramsburg and carried to re-appoint Mr. Chris Walter Superintendent of Roads; Mr. Donald Boehs Chief of Police; Ms. Michele Long Zoning Officer, Building Code Official and Ms. Michele Long, Mr. Ben Thomas, Jr. and Cumberland Township Police as Code Enforcement Officers; Pa. Municipal Code Alliance (PMCA) as Residential and Commercial UCC Building Inspector; Mr. Rob Neale Fire/Sprinkler Plans and Inspections Specialist; KPI Technology Township Engineer; Salzmans Hughes, P.C. Township Solicitor and Mr. Bernard Yannetti Solicitor for the Zoning Hearing Board.

Mr. Phiel made a motion seconded by Mrs. Ramsburg and carried to table the appointment of an Alternate Zoning Hearing Board Solicitor until the January meeting.

Mr. Brauning made a motion seconded by Mr. Phiel and carried to re-appoint Mr. Gil Picarelli, KPI Technology, Sewage Enforcement Officer; Mrs. Donna Maring Per Capita Tax Collector; Tammi Knight; (Conewago Township Tax Collector) Deputy Real Estate and Per Capita Tax Collector; to set the Real Estate and Per Capita Tax Collector's commission rate for 2021 to 2% for collections made at discount and 3% for collections made at par and penalty; to re-appoint York Adams Tax Bureau as collector of Earned Income, Local Services, and Delinquent Per Capita Taxes; Cumberland Township as Amusement Tax collector; Mr. Ron Bower Chairman of Vacancy Board; Mr. David Sanders Emergency Management Coordinator and Officer Steve Higgs Deputy Emergency Management Coordinator.

Mr. Phiel made a motion seconded by Mrs. Ramsburg and carried to hold the regular meetings on the 4th Tuesday of each month at 7:00 p.m. except in December when the meeting will be held on Thursday, December 16th at 7:00 p.m. and for the 2021 workshops be held on the Thursday preceding the 2nd

Tuesday at 8:30 A.M. as needed, the Thursday preceding the 4th Tuesday at 8:30 A.M. as needed and November 4th and November 18th at 7:00 P.M. for budget review.

Mrs. Ramsburg made a motion seconded by Mr. Brauning and carried to retain ACNB Bank and Orrstown Bank as depositors for the Township's funds; to bond the Treasurer and Assistant Treasurer for 1,100,000.00 each; to authorize Supervisors and appropriate staff to attend the Pennsylvania State Association of Township Supervisors (PSATS) Annual Educational Conference May 3, 4, 5 and 6, 2021 in Hershey, PA. and to reaffirm the Solicitor's attendance at the Planning Commission meetings as needed.

Mr. Toddes made a motion seconded by Mr. Brauning and carried to re-appoint Mr. Kenny Caudill to the Planning Commission for a four-year term expiring 12/31/2024.

Mr. Brauning made a motion seconded by Mr. Phiel and carried to appoint Mr. Robert Rohrbaugh to the Zoning Hearing Board for a three-year term expiring 12/31/2023.

Mr. Toddes made a motion seconded by Mrs. Ramsburg and carried to table an appointment to the Cumberland Township Authority until the January regular meeting.

Mr. Toddes made a motion seconded by Mr. Phiel and carried to re-appoint Mr. Speros Marinos and a building inspector from Pa. Municipal Code Alliance (PMCA) to the Historical Architectural Review Board (HARB) for a five-year term expiring 12/31/2025.

Mr. Toddes made a motion seconded by Mrs. Ramsburg and carried to re-affirm the Agricultural Security Area Advisory Committee for 2021 as it stands including: David Waybright, Donald Miller, Tom Clowney and James Paddock. Mr. Waybright will look for a replacement for the late Parker Coble.

Mr. Phiel made a motion seconded by Mrs. Ramsburg and carried to re-appoint Mr. Ben Thomas, Jr. as the representative to the York Adams Tax Bureau and Adams County Tax Collection Committee and to re-appoint Mr. Toddes as the alternate representative for the two committees.

Mr. Toddes made a motion seconded by Mr. Phiel and carried to re-appoint Mr. Paddock as representative on the Grand History Trail Committee.

Mr. Toddes made a motion seconded by Mr. Brauning and carried to adopt a Management Agreement Resolution with Cumberland Township Authority @ \$13,000 x 25% benefits and overhead.

Forms for the Supervisors to elect or opt-out of the Township's group health insurance coverage were provided.

Mr. Phiel made a motion seconded by Mr. Toddes and carried to form the committees as follows:

COMMITTEES:

FINANCE – Shaun Phiel and David Waybright

ECONOMIC DEVELOPMENT – Shaun Phiel and Jeff Brauning

PUBLIC SAFETY – David Waybright and Steve Toddes

HIGHWAY ADMINISTRATION – Jeff Brauning and Steve Toddes

PARK AND RECREATION - Steve Toddes and Jeff Brauning

PERSONNEL - Steve Toddes and Tiffany Ramsburg

COG REPRESENTATIVE & ALTERNATE – Shaun Phiel and Jeff Brauning

PENSION REVIEW – Tiffany Ramsburg and representatives of the Uniformed and Non-Uniformed Employees

Mr. Toddes made a motion seconded by Mr. Phiel and carried to adopt the following Resolution:

RESOLUTION 2021-01

A RESOLUTION ELIMINATING EMPLOYEE CONTRIBUTIONS TO THE POLICE PENSION PLAN FOR 2021

BE IT RESOLVED AND ENACTED by the Authority of Cumberland Township, Adams County, Commonwealth of Pennsylvania, by the Board of Supervisors, it is hereby resolved and enacted as follows:

The conditions required by Act 600 allowing for the elimination of employee contributions to the Police Pension Plan have been met;

** The condition of the plan is such that contributions may be reduced, or eliminated, as evidenced by an actuarial study;

** Municipal contributions will be required to keep the fund actuarially sound;

** The governing body of the Municipality eliminates employee contributions in 2021.

ENACTED AND ORDAINED THIS 4th DAY OF JANUARY, 2021 BY THE BOARD OF SUPERVISORS OF CUMBERLAND TOWNSHIP.

Mr. Phiel made a motion seconded by Mr. Toddes and carried to adopt the following Resolution:

RESOLUTION 2021-02

A RESOLUTION APPOINTING THE CHIEF ADMINISTRATIVE OFFICER OF THE MUNICIPAL PENSION PLANS FOR CUMBERLAND TOWNSHIP

We appoint Ben Thomas, Jr. as the Administrative Officer for the Police and Non-Uniformed Pension Plans of Cumberland Township.

ENACTED AND ORDAINED THIS 4th DAY OF JANUARY, 2021 BY THE BOARD OF SUPERVISORS OF CUMBERLAND TOWNSHIP.

Mr. Toddes made a motion seconded by Mr. Phiel and carried to adopt Resolutions 2021-03, 2021-04 and 2021-05. (The fees had a 1.5% increase)

RESOLUTION 2021-03

RESOLUTION FOR THE PERMIT FEE SCHEDULE

RESOLUTION 2021-04

SUBDIVISION AND LAND DEVELOPMENT PLAN FEES

RESOLUTION 2021-05

STORMWATER MANAGEMENT PLAN FEES

Mr. Phiel made a motion seconded by Mr. Brauning and carried to adopt Resolution 2021-06.

RESOLUTION NO. 2021-06

A RESOLUTION AUTHORIZING THE TOWNSHIP OF CUMBERLAND, ADAMS COUNTY, PENNSYLVANIA, TO JOIN WITH OTHER POLITICAL SUBDIVISIONS AS A MEMBER OF THE PENNSYLVANIA MUNICIPAL HEALTH INSURANCE COOPERATIVE (PMHIC), TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT FOR THE PURPOSE OF JOINING THE PMHIC AND TO PARTICIPATE AS A MEMBER OF THE PMHIC.

Mrs. Ramsburg made a motion seconded by Mr. Phiel and carried to adopt Resolution 2021-07.

RESOLUTION NO. 2021-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF CUMBERLAND TOWNSHIP, ADAMS COUNTY, PENNSYLVANIA AUTHORIZING PAYMENT OF CERTAIN OPERATING DISBURSEMENTS THAT MAY BECOME DUE AND PAYABLE PRIOR TO THE BOARD OF SUPERVISORS OFFICIAL REVIEW AND APROVAL.

OTHER BUSINESS: Police Chief Boehs requested monthly meetings with himself and the Personnel, Finance and Public Safety Committees and a Public Safety Committee meeting to be held soon to include Lieutenant Guise and Sergeant Trostel to start the replacement process for the vacancy created by Sergeant Biggins' retirement.

There were no public comments.

There being no further business, the meeting was adjourned at 7:51 P.M. for an Executive Session for a personnel item with no action to follow.

Carol Merryman, Secretary

_____)
_____)
_____) Supervisors
_____)
_____)