

**Cumberland Township Board of Supervisors
1370 Fairfield Road, Gettysburg, PA 17325
Minutes of the January 3, 2023 Reorganization Meeting**

The meeting was called to order at 4:30 p.m. Present were Supervisors: Toddes, Phiel, Ramsburg, Biggins and Brauning. Also present were Solicitor Sam Wiser, Treasurer Camie Stouck-Phiel, Police Chief Matt Trostel, Road Superintendent Chris Walter and Secretary Michele Long. Secretary. David Blocher was in the audience.

Mr. Toddes led the Pledge of Allegiance.

Mr. Toddes asked Solicitor Wiser to be Acting Chairman for the basis of nominating and voting for a Chair.

Solicitor Wiser asked for a nomination for Chairman. Mr. Toddes nominated Mr. Phiel for Chairman for 2023. Motion carried.

Mr Phiel chaired the rest of the meeting.

Mr. Phiel asked for nominations for Vice Chair. Mrs. Ramsburg nominated Mr. Toddes as Vice-Chairman for 2023. Motion carried.

Mr. Toddes made a motion seconded by Mrs. Ramsburg and carried to re-appoint Michele Long as Township Secretary/Assistant Treasurer.

Mrs. Biggins made a motion seconded by Mr. Toddes and carried to re-appoint Mrs. Camie Stouck-Phiel as Treasurer/Finance Director. Mr. Phiel and Mrs. Ramsburg Abstained.

Mrs. Ramsburg made a motion to bond the Treasurer and Assistant Treasurer for 1,100,000.00 each, seconded by Mr. Toddes and carried.

Mr. Brauning made a motion seconded by Mr. Toddes and carried to re-appoint Mr. Chris Walter Superintendent of Roads

Mrs. Ramsburg made a motion to reappoint Matthew Trostel as Chief of Police seconded by Mrs. Biggins and carried

Mr. Toddes made a motion to reappoint the Zoning and Code Enforcement Officer to Pennsylvania Municipal Code Alliance (PMCA), seconded by Mrs. Biggins and carried.

Mrs. Ramsburg made a motion and seconded by Mrs. Biggins to reappoint Pa. Municipal Code Alliance (PMCA) as Residential and Commercial UCC Building Inspector, motion carried.

Mrs. Ramsburg made a motion to appoint KPI Technology as Township Engineer seconded by Mr. Brauning and carried

Mrs. Biggins made a motion seconded by Mr. Toddes and carried to appoint Salzman Hughes, P.C. Township Solicitor

Mrs. Ramsburg made a motion seconded by Mr. Brauning and carried to appoint Mr. Bernard Yannetti Solicitor for the Zoning Hearing Board

Mrs. Biggins seconded by Mr. Brauning and carried to appoint Clint Barkdoll as the Alternate Solicitor for the Zoning Hearing Board.

Mrs. Ramsburg made a motion seconded by Mrs. Biggins and carried to reappoint Mr. Gil Picarelli, KPI Technology, Sewage Enforcement Officer

Mrs. Biggins made a motion seconded by Mr. Toddes and carried to reappoint Mrs. Donna Maring Per Capita Tax Collector.

Mr. Toddes seconded by Mrs. Ramsburg and carried to appoint Tammi Knight as Deputy Real Estate and Per Capita Tax Collector.

Mr. Brauning made a motion to set the Real Estate and Per Capita Tax Collector's commission rate for 2023 to 2% for collections made at discount and 3% for collections made at par and penalty, seconded by Mrs. Biggins and carried.

Mr. Toddes made a motion seconded by Mrs. Ramsburg and carried to reappoint York Adams Tax Bureau as collector of Earned Income, Local Services, and Delinquent Per Capita Taxes.

Mrs. Ramsburg made a motion seconded by Mrs. Biggins and carried to reappoint Cumberland Township as Amusement Tax collector

Mr. Brauning made a motion seconded by Mrs. Ramsburg and carried to reappoint Mr. David Sanders as Emergency Management Coordinator.

Motion by Mr. Toddes seconded by Mr. Brauning to reappoint Officer Steve Higgs as Deputy Emergency Management Coordinator. Motion Carried

Mr. Brauning made a motion seconded by Mrs. Biggins and carried to hold the regular meetings on the 4th Tuesday of each month at 7:00 p.m. except in December when the meeting will be held on Thursday, December 21st at 7:00 p.m.. The 2023 workshops to be held on the Thursday preceding the 2nd Tuesday at 4:30 p.m. as needed, and/or the Thursday preceding the 4th Tuesday at 4:30 p.m. as needed. The Budget Workshops will be November 2nd and November 16th at 6:00 P.M. as needed.

Mr. Toddes made a motion seconded by Mrs. Biggins and carried to authorize Supervisors and appropriate staff to attend the Pennsylvania State Association of Township Supervisors (PSATS) Annual Educational Conference April 23-26, 2023 in Hershey, PA.

Action for appointment to the Planning Commission will be reviewed at the regular January Board meeting.

Action for appointment to the Historical Architectural Review Board will be reviewed at the regular January Board meeting.

Action for appointment to the Cumberland Township Sewer Authority will be reviewed at the regular January Board meeting.

Forms for the Supervisors to elect or opt-out of the Township's group health insurance coverage were provided.

Mr. Toddes made a motion seconded by Mrs. Ramsburg and carried to form the committees as follows:

COMMITTEES:

FINANCE – Shaun Phiel and Steve Toddes

ECONOMIC DEVELOPMENT – Tiffany Ramsburg and Jeff Brauning

PUBLIC SAFETY – Shaun Phiel and Steve Toddes

HIGHWAY ADMINISTRATION – Christine Biggins and Jeff Brauning

PARK AND RECREATION - Steve Toddes and Christine Biggins

PERSONNEL – Shaun Phiel & Christine Biggins

BUILDING COMMITTEE – Steve Toddes and Shaun Phiel

CTA BOARD REPRESENTATIVE – Steve Toddes and Tiffany Ramsburg

COG REPRESENTATIVE & ALTERNATE – Shaun Phiel, Jeff Brauning and Barbara Underwood as alternate.

PENSION REVIEW – Tiffany Ramsburg and representatives of the Uniformed and Non-Uniformed Employees

Affirm members of the Agricultural Security Area Advisory Committee – Tom Clowney, James Paddock, Jeffrey Yingling, Donald Miller and George Weikert.

Mrs. Ramsburg made a motion seconded by Mr. Toddes affirming the members of the Ag Security Area Advisory Committee. Motion carried.

Affirm members of the Zoning Review Committee – Steve Toddes, Barbara Underwood, Dave Sites, Kenny Caudill, Riley Hollingsworth, Michele Long, Representative from Adams County office of Planning and Tim Staub; Consultant. Mr. Toddes stated they will need an extra member to replace the late David Waybright.

Mrs. Biggins nominated Mrs. Ramsburg to replace Mr. David Waybright on the Zoning Review Committee, seconded by Mr. Toddes and carried.

Mrs. Biggins made a motion seconded by Mr. Toddes and carried to adopt the following 2023-01 Resolution:

RESOLUTION 2023-01

A RESOLUTION ELIMINATING EMPLOYEE CONTRIBUTIONS TO THE POLICE PENSION PLAN FOR 2023

BE IT RESOLVED AND ENACTED by the Authority of Cumberland Township, Adams County, Commonwealth of Pennsylvania, by the Board of Supervisors, it is hereby resolved and enacted as follows:

The conditions required by Act 600 allowing for the elimination of employee contributions to the Police Pension Plan have been met;

** The condition of the plan is such that contributions may be reduced, or eliminated, as evidenced by an actuarial study;

** Municipal contributions will be required to keep the fund actuarially sound;

** The governing body of the Municipality eliminates employee contributions in 2023.

ENACTED AND ORDAINED THIS 3rd DAY OF JANUARY, 2023 BY THE BOARD OF SUPERVISORS OF CUMBERLAND TOWNSHIP.

Mrs. Ramsburg nominated Christine Biggins as the Chief Administrative Officer of the Municipal Pension Plans seconded by Mr. Toddes and carried.

RESOLUTION 2023-02

A RESOLUTION APPOINTING THE CHIEF ADMINISTRATIVE OFFICER OF THE MUNICIPAL PENSION PLANS FOR CUMBERLAND TOWNSHIP

We appoint Christine Biggins as the Administrative Officer for the Police and Non-Uniformed Pension Plans of Cumberland Township.

ENACTED AND ORDAINED THIS 3rd DAY OF JANUARY, 2023 BY THE BOARD OF SUPERVISORS OF CUMBERLAND TOWNSHIP.

Mrs. Ramsburg made a motion seconded by Mr. Toddes and carried to adopt Resolutions 2023-03, 2023-04 and 2023-05. (The fees had a 8.7% increase)

RESOLUTION 2023-03

RESOLUTION FOR THE PERMIT FEE SCHEDULE

RESOLUTION 2023-04

SUBDIVISION AND LAND DEVELOPMENT PLAN FEES

RESOLUTION 2023-05

STORMWATER MANAGEMENT PLAN FEES

OTHER BUSINESS:

Appointment of Police Officer Cadet, Dakota Myers as the Cadet Officer.

Mr. Toddes made a motion to appoint Dakota Myers as a Police Cadet Officer in accordance with the Police Cadet Agreement, second by Mrs. Biggins. Motion carried.

There were no public comments.

There being no further business, the meeting was adjourned at 4:55 P.M. for an Executive Session on Personnel and litigation.

Michele Long, Secretary

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_____) Supervisors
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