

**Cumberland Township Board of Supervisors
March 20, 2014 Workshop Minutes**

Chairperson Underwood called the workshop to order at 8:30 a.m. Present were Supervisors Paddock, Toddes, Underwood, Waybright and Ferranto; Township Manager Ben Thomas, Jr., Solicitor Jason Kelso, Secretary Carol Merryman, Zoning Officer Bill Naugle, Police Chief Don Boehs and Township Engineer Tim Knoebel. Others present were Dale Molina, J. R. Crushong, Ed Jenkins, Bob Sharrah, Peter Martin, Jim Piet, Martin Hill and Vanessa Pellichio from The Gettysburg Times. The workshop was recorded.

Engineer/Plans:

Mr. Knoebel reported that Scott and Michelle Milhimes Land Development Plan is for the expansion of an existing auto repair garage located on Chambersburg Road and a lot consolidation plan for the two rear lots. He added that they were granted Conditional Use approval by the Board for the expansion. The plan proposes the construction of a second garage. He added that it has been reviewed by the County and Township Planning Commissions and the Township Planning Commission has recommended approval based on the applicant addressing any comments from the engineer. Mr. Knoebel reported that there are only administrative related comments (including several agreements) left to be addressed and there is a waiver request for the formal review of the plan by the Adams County Conservation District because the plan is significantly under the requirement. He added that they have been requested to submit a copy of the plan to the District since it is commercial and they will be doing that. He added that they are recommending approval of the plan with the administrative items being addressed. Mr. Thomas added that the Township's Solicitor is writing the Memorandum of Understanding regarding the future public sewer for the project.

The Misty Ridge Lot 10 Land Development Plan discussion was held awaiting the arrival of Attorney Yannetti.

Mr. Knoebel also reported that they are still working on the Cumberland Village Americans with Disabilities Act (ADA) Action Plan and Memorandum of Understanding and it deals with the handicap accessible facilities and the continuation of a sidewalk in the development down to the end of Fairplay Road where there is a small shopping center and eliminating a short portion of sidewalk on the opposite side of the road. He added that this should make the dedication of the public facilities go smoothly.

Public comment: None

Manager:

Mr. Thomas and Mr. Shealer, Superintendent of Roads, presented the proposed road maintenance projects for 2014. Mr. Thomas reported that the Township did receive additional Liquid Fuel funds (approximately \$16,000.00) thanks to the PA Transportation Bill, Act 89 of 2013. He added that the Township has been building up the Liquid Fuels Fund and the balance is currently \$343,500.00. Mr. Shealer presented his 2014 Maintenance Infrastructure Facts and his 2014 proposed projects which include 13 Township roads needing various types of maintenance. Mr. Thomas reported that the Township has \$23,000,000.00 worth of road infrastructure and he believes that it is time for the Township to get pro-active with their road maintenance. He added that during the hard economic times since 2008 the Township has only been doing "bare bones" maintenance to the roads. Mr. Shealer stated that he has gotten contract estimates for the following roads: Natural Dam Rd., Blacksmith Shop Rd., Meadow Drive, Willoughby Run Rd., Round Top Lane, Ridge Rd., Pin Oak Lane, Creekside Court, McCallister Mill Rd., Bream Hill Rd., Chapel Ridge Rd. and Skyline Court. He added that the work proposed on the roads is the

“bare bones” minimum and totals \$340,498.00. He added that Hunters Trail was removed from the list due to the type of maintenance needed which is very costly.

Mr. Thomas added that the Township still has an outstanding obligation for the Belmont Rd. Bridge, in the amount of \$35,000.00 that is being held in the Liquid Fuels account. Mr. Shealer also stated that this approval is just to move ahead with the bidding process and once the bids are received they must still be approved by the Supervisors. Mr. Thomas proceeded with the presentation with the projects that they would like to see done in 2015 that includes: contribution to Old Mill Rd. re-build, Park Ave. full depth reclamation and overlay, Willoughby Run Bridge and Herr’s Ridge Rd. from Mummasburg Rd. to Biglerville Rd. full depth reclamation and overlay and line painting for a total of approximately \$1.1 million. Mr. Thomas stated that research does need to be done to see if the Township can use some of the Traffic Impact fees for these projects and there is financial planning that needs to be done for these projects. He asked the Board to review information provided on the Pennsylvania Infrastructure Bank and would like approval to submit an application for the loan in June and it takes about six months to get approval. Mr. Thomas also mentioned several ways that the Township could increase revenue to pay back the loan.

Misty Ridge Lot 10 Land Development Plan was then discussed. Mr. Knoebel reported that Adams County Planning has reviewed the plan and the Township Planning Commission has recommended approval contingent upon the engineer’s comments being addressed. He added that the technical comments have been addressed, what remains are administrative comments and there is a waiver request for the grade of the road. He reported that Lot 10 proposes 50 attached condominium dwelling units, a community building and associated parking, a half basketball court, 5 foot wide walking trails and the completion of Misty Ridge Rd. He stated that there are two locations where they are proposing a road slope of less than the 1% that is required. Pete Martin, engineer for the project, explained that they are correcting the horizontal issues that exist on the site and that is the reason for a waiver request. He explained that the first part of the development was built based on a bad survey and he explained how they are attempting to address that problem technically. He also reported that the slopes less than 1% that they are proposing exceed PennDOT’s requirement. There was a lengthy discussion regarding the waiver request. Mr. Shealer, Superintendent of Roads, stated that he feels that the Township needs to strive to meet the 1% slope and feels that it can be done. Solicitor Kelso also stated that legal counsel would like to see the requirement of the ordinance met. Mr. Thomas suggested that he, Mr. Knoebel and Mr. Shealer meet with Attorney Yannetti and their consultant’s right after the workshop to discuss the waiver further. Attorney Yannetti quickly went over the remaining comments and he did report that they will be paying the Park and Rec fees and will be requesting the money back when it comes time for them to build their recreation area. Mr. Martin also discussed a comment regarding the location of the handicap ramps and he stated that he would prefer for this note not be on the plan. Mr. Knoebel stated that some of the details of the handicap ramps are still under review with the Road Department and that was the reason that they asked for that note to be placed on the plan. Mr. Martin stated that if the note stays on the plan, the Township will have to be the ones to certify it because he will not.

Mr. Thomas reported that the Board has to appoint Pension Plan trustees for the Uniformed and Non-Uniformed Pension Plans. Mr. Ferranto expressed his desire to serve in this capacity and Mrs. Underwood has served as a trustee in the past. **Mr. Paddock made a motion to appoint Mr. Ferranto and Chair Underwood as trustees for the Pension Plans seconded by Mr. Toddes and carried 5-0.**

Mr. Thomas also reported that our Intern, Josh Ehrman, has completed one half of his work and the Township has received the grant money from Pa. State Association of Township Supervisors (PSATS) and he is asking the Board to consider approving one half of the payment to Josh on Tuesday night at the meeting.

Mr. Thomas asked to defer his report on the Adams County Tax Collection Committee and Act 32 until Tuesday night's meeting.

Solicitor: Nothing further to report.

Committee Reports:

Planning/Zoning – Mr. Paddock reported that there was an agreement that the Adams County Planning Office will be putting out a summary of where the group is in the Comprehensive Plan update and offering that to the public for their input.

Finance Committee – The committee will be meeting on Tuesday at 2:00 p.m. before the meeting.

Park and Rec – Mr. Toddes reported that the Gettysburg Area Recreation Authority (GARA) has raised over \$15,000.00 for the Dog Park and the leagues will be starting soon.

Personnel – Chair Underwood reported that Mike Redding, Road Maintenance employee, has successfully completed his six month probation period and it is recommended that he come off of probation. Chair Underwood added that Lt. Guise reported that Sgt. Matthew Trostel has completed his probationary period following his promotion.

CTA – Mr. Toddes reported that both of the new pump stations are up and running, they are still working on the repairs to Old Mill Road and on the Greenmount Act 537 revision.

COG – Mr. Ferranto reported that the Legislative Committee has put together their legislative agenda, priorities and ideas. The Legislative Forum will be held on April 24th and Congressman Perry, a representative from Senator Toomey's office, State Representatives Moul and Tallman and a representative from Senator Alloway's office will be in attendance. Mr. Ferranto encouraged everyone to attend.

Adams County Conservation District (ACCD) – Chair Underwood reported that there is a meeting with Pa. Dept. of Environmental Protection and the SRBC being held Tuesday evening at the Ag Center.

Economic Development – Mr. Thomas reported that there was a crane brought here, the boom was lifted and a study was done by an entity that was interested in the view of the proposed Shentel tower to be located on the Township property from locations within the National Park. He added that we have not received any report on their findings. Chair Underwood reported that she and Mr. Thomas attended an informational meeting regarding Freedom Transit. She explained that college students who present an ID ride for free and the college does make a donation to pay for them. Also riding for free is senior citizens who register paid for by the Pa Lottery and visitors to the National Park who show a receipt and the Gettysburg Foundation does donate for these riders. She added that others pay \$1.00 to ride. Mr. Thomas added that a study will be sent out and Freedom Transit is to come out to visit the municipalities in the fall. Mr. Paddock suggested that the businesses that Freedom Transit serves should also consider contributing and that is being pursued.

CT411 – Chair Underwood reported that Ed Yahner from Advanced Disposal has acknowledged the receipt of the Township's letter assessing the penalty and would like more detail what the administrative and legal fees were for.

Public Safety – Chief Boehs reported that the video equipment has been ordered, they are also involved in a project to re-do the patrol room and have three bids for moveable cubicles and would like to accept the local bid from Eicholtz Co. although it is a little higher than the others it is for a better quality cubicle, gives task lights in the cubicles and they will do the installation. He also reported that they have found a 2014 Chevy Tahoe for a reasonable price under the Central Westmoreland Council of Governments. This item will be discussed by the Finance Committee and brought to the Board on Tuesday night for consideration. Chief Boehs also reported that the video cameras in the cars are over seven years old and they are trying to find a grant to replace them starting with one in the proposed new car. Lastly, Chair Underwood reported that there is a Police Officer's Training Grant for a two-day Active Shooter's Training being held at the Emergency Service Building.

Mr. Ferranto asked about the odor complaints in Mr. Naugle's report and what the resolution was. Mr. Thomas stated that the Township does send the complainants to the State since we have no enforcement power and the Township is monitoring the situation. He added that there are some sources generating the odors from normal agricultural operations at various sites.

Mr. Paddock asked, in regards to the Act 537 Special Study, could the former Boyds Bears property continue to use the holding tank or would they have to hook onto the proposed new treatment plant? Mr. Knoebel stated that it would have to go back to PADEP through a Sewage Planning Module. Mr. Paddock also asked about some emails in the plan regarding the ability to fully expand the proposed treatment plant and discharge into the stream and Mr. Knoebel explained that to him.

Chair Underwood reported that the Township received a signed Memorandum of Understanding (MOU) from Gettysburg Fire Department.

The workshop was adjourned at 11:10 a.m. for an Executive Session with no report to follow.

Carol A. Merryman, Secretary

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