

**Cumberland Township Board of Supervisors
Minutes of the December 18, 2012 Meeting**

The regular meeting was called to order at 7:00 p.m. by Chairperson Underwood. Present were all Supervisors; Manager Ben Thomas, Jr., Solicitor Sam Wiser, Police Chief Don Boehs and Assistant Secretary Carol Merryman. Others present were: Carolyn Greaney, Dale Molina, Don Sangirardi, Barry and Jean Stone, Speros Marinos, Jenna Faust from the Gettysburg Times and Amy Stansbury from The Evening Sun. The meeting was recorded.

Chairperson Underwood led the Pledge of Allegiance.

Mr. Shealer made a motion to approve the Minutes of the November 8, 2012 workshop meeting and the November 27, 2012 regular meeting seconded by Mr. Waybright and carried.

Mr. Shealer made a motion to pay the bills, in the amount of \$116,596.23 from the General Fund and \$1,467.00 from the Escrow Fund seconded by Mr. Toddes and carried.

Engineer:

Mr. Thomas reported that a letter has been received from Sharrah Design Group, Inc., on behalf of S & A Homes, requesting a one year extension for approval of Cannon Ridge, Phase III to December 31, 2013. He added that they have had a discussion with the developer and they are waiting on the construction of the Old Mill Road Sewage Pumping Station to then be able to move forward with the infrastructure construction in spring/summer of 2013. Mr. Thomas recommended that the extension request approval be subject to updated bonding amounts and review of the Developer's Agreement that dates back to 2004. **Mr. Ferranto made a motion to approve the request for extension subject to the updating of the bonding amount and review of the Developer's Agreement seconded by Mr. Waybright and carried.**

Mr. Thomas reported that there is a second request for a one-year extension from the Susquehanna Area Regional Airport Authority (SARAA) for the Gettysburg Regional Airport Construct South Apron, Phase I Plan. Their request explains that granting the extension will more closely align approval of their Land Development Plan with the funding stream for their project. **Mr. Shealer made a motion to grant the one-year extension for SARAA for the Gettysburg Regional Airport Construct South Apron, Phase I Plan seconded by Mr. Ferranto and carried.**

Mr. Thomas also reported that the Herr's Ridge Road private/public project with Woodhaven Building and Development Company has been completed. Mr. Knoebel prepared a Certificate of Substantial Completion and reviewed it with the Board at the previous workshop. Mr. Thomas added that once the certificate is received, the next step would be for Woodhaven to submit a Maintenance Bond for the work and they are still obligated to place a top coat on the applicable portion of the road within the next five years. **Mr. Toddes made a motion to approve the Certificate of Substantial Completion for improvements to Herr's Ridge Road by Woodhaven Building and Development seconded by Mr. Ferranto and carried.**

Public Comment:

Mr. Speros Marinos, 912 Baltimore Pike, stated again that he is very passionate about police services and volunteer fire services and would like to see funding continue and even grow. Mr. Marinos also thanked the Board for their commitment to update the Comprehensive Plan and he will be meeting with staff regarding his request for a zoning change in 2013. Mr. Marinos thanked the Board for their time and service.

Police Report:

Police Chief Don Boehs presented a written and oral report of police activities for the month of November including 510 complaints, 70 combined arrests, 123 traffic stops, 10 traffic accidents and 8,620 patrol miles. He added that they assisted other agencies 11 times and they were assisted 4 times.

Active Business:

Chair Underwood, on behalf of the Finance Committee, recommended that the Board approve a transfer from the General Fund to the Capital Reserve Fund in the amount of \$80,000.00 to potentially replace aging equipment. She also recommended that no additional funds be paid on the mortgage loan in 2012 because the interest rate is now very low. **Mr. Shealer made a motion to transfer \$80,000.00 from the General Fund to the Capital Reserve Fund seconded by Mr. Waybright and carried.**

Chair Underwood, on behalf of the Finance Committee, recommended for 2013, that the Board give pre-approval for the purchase of replacement equipment at auction if the equipment meets the Township's inspection. The purchase would be approved by the Finance Committee and the Supervisors would be notified prior to the purchase and would receive approval at the next regular meeting of the Board. She explained that there is a short window of opportunity when this equipment is put up for auction by PennDOT. Solicitor Wiser added that the bidding process is not required when the purchase is made from the State. **Mr. Ferranto made a motion to grant pre-approval for 2013 for the purchase of replacement equipment from State auction with approval from the Finance Committee, notification of the Board prior to the purchase; and publicly announced at the next regular Supervisor's meeting seconded by Mr. Toddes and carried.**

Mr. Thomas reported that the Board is being asked to approve the 2013 Budgets and the Finance Committee is recommending two minor changes: adding \$1,500.00 to the line item for Greenmount Fire Department if they follow through with the Township's request for information and increasing the Emergency Management expense from \$300.00 to \$750.00. He added that the General Fund would still have a surplus of approximately \$93,000.00. **Mr. Waybright made a motion to approve the two changes to the 2013 General Fund Budget as explained by Mr. Thomas seconded by Mr. Shealer and carried.**

Mr. Waybright made a motion to approve the 2013 Budgets seconded by Mr. Shealer and carried.

Chair Underwood reported that there is a proposed change in status for Officer Ryan Eiker from part-time to full-time effective January 1, 2013 due to the recent retirement in the Police Department. **Mr. Toddes made a motion to approve the status change of Officer Ryan Eiker to full-time seconded by Mr. Waybright and carried.**

Mr. Shealer made a motion to approve the 2013 Tax Resolutions with no change from 2012 seconded by Mr. Toddes and carried.

2013 TAX RESOLUTIONS

BE IT RESOLVED THAT the Tax Millage for 2013 is set at 1.5 mills for Real Estate.

BE IT RESOLVED THAT the Per Capita Resolution of 1953 is re-enacted for 2013 without change. The tax rate is \$5.00. 2% discount and 10% penalty.

BE IT RESOLVED THAT the Earned Income and Profits Tax Ordinance of 2011 is re-enacted for 2013 without change.

BE IT RESOLVED THAT the Local Services Tax Ordinance of 2007 is re-enacted for 2013 without change.

BE IT RESOLVED THAT the Admission Tax Ordinance of 1978, amended, continues without change in 2013. The rate is 10% (Township receives 5% and Gettysburg Area School District receives 5 %.)

BE IT RESOLVED THAT the Realty Transfer Tax Ordinance of 2008 is re-enacted for 2013 without change. The tax rate is 1% (Township receives .5% and Gettysburg Area School District receives .5 %.)

Mr. Thomas reported that approximately four or five years ago, the Township authorized the change of the pension plan investment company from Principal to ING. He added that there were 150 shares of Principal stock that were not transferred and the Township receives a small dividend check (\$30.00 - \$35.00) twice a year. He added that it costs more to transfer the dividend check into the pension plan than the dividend check is worth and he requested approval for the Principal shares to be sold and transfer pro-rated shares to the current pension plans. **Mr. Shealer made a motion to approve the sale of 150 shares of Principal Financial Group common stock and transfer pro-rated shares to the current pension plans seconded by Mr. Waybright and carried.**

New Business:

Mr. Thomas reported that he and Solicitor Wiser have been working on the Admission Tax Ordinance revisions and will have a draft to review in January, 2013.

Mr. Thomas affirmed that the Board will be holding their Reorganization meeting on January 7, 2013 at 4:00 p.m. and that meeting will be followed by a workshop.

The Zoning Officer's report was reviewed.

Mrs. Merryman reported that she received a phone call from a Good Samaritan who explained to her how to search for unclaimed property on the Pennsylvania Treasury – Bureau of Unclaimed Property and the Township and Police Department both have property to be claimed. She added that this gentleman is calling municipalities, churches, school districts and other non-profit organizations as a service to the community and is a friend of one of the Township's part-time police officers.

Solicitor:

Solicitor Wiser stated that he is looking forward to 2013 and he acknowledged the Council of Governments (COG) for their work on the Prevailing Wage and intergovernmental cooperation. He also commended the Supervisors and staff for the many additional hours spent together in 2012. Chair Underwood stated that the Township looks forward to working with Solicitor Wiser in 2013. Solicitor Wiser added that they will have a Gettysburg office opening in 2013.

Board Members:

Mr. Ferranto reported that he attended the Critical Water Advisory Committee meeting and he will supply the Board with a copy of the Executive Summary at the next workshop meeting. He added that the Township is going to be impacted and there are ordinances that need to be adopted by this Township and their neighboring municipalities. Mr. Ferranto also reported that he attended the GMA meeting and they will be having a projected rate increase of about 6%. He added that the Civil War Trust is interested in purchasing some property from GMA and they discussed Cumberland Village, Phase 1B and 1C which will involve a water tower in the future for that area. Mr. Shealer confirmed that because there is a water pressure problem in that area on the higher elevations. Mr. Ferranto also reported that Gettysburg Borough has voted to move forward with the expansion of the GMA Board to include a representative from Cumberland Township, but Gettysburg has never notified GMA in writing of this decision and Susan Naugle will be looking into this.

Mr. Shealer reported that the Cumberland Township Authority (CTA) collection system expansion project is 30 to 35% complete and is going smoothly.

Chair Underwood thanked Mr. Toddes and Mr. Ferranto for participating in the Gettysburg Fire Department's "Stuff the Truck" event.

Mr. Thomas reported that the John Eisenhower Bridge was re-opened to bicycle and pedestrian traffic just last week and that project was a partnership between the Township and Adams County and there will be more work done on the bridge that will also include the National Park Service. Mr. Thomas added that as we all face challenging budgets; intergovernmental cooperation and consolidation will be everyone's success story. Mr. Thomas stated on behalf of himself and the staff that we look forward to 2013.

Mr. Ferranto reported that Mr. Thomas will be speaking at the Council of Governments (COG) meeting regarding a proposal to join the Franklin County Alliance in seeking legislation to seek funding for Volunteer Fire Departments. Mr. Thomas added that it would be a huge financial challenge for municipalities to have paid fire departments.

Chair Underwood reported that the Supervisors are invited to the Adams County Commissioners' meeting on January 9, 2013 for the formal proclamation for the opening of the John Eisenhower Bridge.

The meeting was adjourned at 7:48 p.m. for an Executive Session with no report to follow.

Carol A. Merryman, Asst. Secretary

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