

Cumberland Township Board of Supervisors
1370 Fairfield Road, Gettysburg, PA 17325
Minutes of the January 2, 2018 Reorganization Meeting

The meeting was called to order at 4:00 p.m. Present were all Supervisors Underwood, Paddock, Toddes, Waybright and Phiel. Also present were Manager Ben Thomas, Jr. and Secretary/Treasurer Carol Merryman. Gettysburg Times Reporter Mary Grace Keller was also present.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to appoint Mr. Thomas Acting Chairman.

Mr. Thomas asked for a nomination for Chair. Mr. Waybright nominated Mrs. Underwood for Chair for 2018. Mr. Toddes made a motion to close the nominations seconded by Mr. Waybright and carried.

Mrs. Underwood chaired the rest of the meeting.

Mr. Toddes made a motion seconded by Mr. Paddock and carried to re-appoint Mr. Waybright as Vice-Chair.

Mr. Waybright made a motion seconded by Mr. Paddock and carried to re-appoint Mr. Ben Thomas, Jr. Township Manager.

Mr. Toddes made a motion seconded by Mr. Paddock and carried to re-appoint Mrs. Carol Merryman Secretary/Treasurer.

Mr. Paddock made a motion seconded by Mr. Waybright and carried to re-appoint Mr. Ben Thomas, Jr. as Assistant Treasurer.

Mr. Waybright made a motion seconded by Mr. Paddock and carried to re-appoint Mr. Chris Walter Superintendent of Roads.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to re-appoint Mr. Donald Boehs Chief of Police.

Mr. Phiel made a motion seconded by Mr. Paddock and carried to re-appoint Mr. William Naugle Zoning Officer/UCC Building Inspector and Codes Compliance Officer.

Mr. Toddes made a motion seconded by Mr. Waybright and carried to re-appoint Mr. Dave Baker Alternate UCC Building Inspector.

Mr. Waybright made a motion seconded by Mr. Paddock and carried to re-appoint Mr. Ed Strevig/Middle Department Inspection Services UCC Heavy Electrical Inspector.

Mr. Toddes made a motion seconded by Mr. Paddock and carried to re-appoint Mr. Rob Neale Fire/Sprinkler Plans and Inspections Specialist.

Mr. Phiel made a motion seconded by Mr. Paddock and carried to appoint KPI Technology Township Engineer.

Mr. Waybright made a motion seconded by Mr. Paddock and carried to re-appoint Salzman Hughes, P.C. Township Solicitor.

Mr. Toddes made a motion seconded by Mr. Paddock and carried to re-appoint Mr. John Phillips Solicitor for the Zoning Hearing Board.

Mr. Toddes made a motion seconded by Mr. Paddock and carried to re-appoint Mr. Gil Picarelli Sewage Enforcement Officer and Dominic Picarelli Back-up Sewage Enforcement Officer.

Mr. Waybright made a motion seconded by Mr. Phiel and carried to re-appoint Mrs. Donna Maring Per Capita Tax Collector.

Mr. Phiel made a motion seconded by Mr. Toddes and carried to appoint Tammi Knight as the Deputy Real Estate and Per Capita Tax Collector.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to set the Real Estate and Per Capita Tax Collector's commission rate for 2018 to 2% for collections made at discount and 3% for collections made at par and penalty.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to re-appoint York Adams Tax Bureau as collector of Earned Income, Local Services, and Delinquent Per Capita Taxes.

Mr. Toddes made a motion seconded by Mr. Paddock and carried to re-appoint Cumberland Township as Amusement Tax collector.

Mr. Waybright made a motion seconded by Mr. Paddock and carried to re-appoint Mr. Ron Bower Chairman of Vacancy Board.

Mr. Phiel made a motion seconded by Mr. Toddes and carried to re-appoint Mr. David Sanders Emergency Management Coordinator.

Mr. Waybright made a motion seconded by Mr. Phiel and carried to re-appoint Police Officer Steve Higgs Deputy Emergency Management Coordinator.

Mr. Waybright made a motion seconded by Mr. Phiel and carried to hold the regular meetings on the 4th Tuesday of each month at 7:00 p.m. except in December when the meeting will be held on December 20, 2018 at 7:00 p.m.

Mr. Waybright made a motion seconded by Mr. Phiel and carried for the workshops be held on the Thursday preceding the 2nd Tuesday at 8:30 a.m. as needed and Thursday preceding 4th Tuesday at 8:30 a.m. as needed.

Mr. Toddes made a motion seconded by Mr. Waybright and carried to retain ACNB Bank as depositor for Township's funds.

Mr. Phiel made a motion seconded by Mr. Toddes and carried to bond the Manager and Treasurer for 1,100,000.00 each.

Mr. Toddes made a motion seconded by Mr. Paddock and carried to authorize Supervisors and appropriate staff to attend the Pennsylvania State Association of Township Supervisors (PSATS) Annual Educational Conference April 22 – 25, 2018 in Hershey, PA.

Mr. Waybright made a motion seconded by Mr. Paddock and carried to reaffirm the Solicitor's attendance at the Planning Commission meeting as needed.

Mr. Paddock made a motion seconded by Mr. Toddes and carried to re-appoint James Henderson to the Planning Commission for a four-year term expiring 12/31/2021.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to appoint Jeffrey Brauning to the Zoning Hearing Board for a two-year term expiring 12/31/2019.

Mr. Waybright made a motion seconded by Mr. Phiel and carried to re-appoint Bobby Rohrbaugh to the Zoning Hearing Board for a three-year term expiring 12/31/20.

Mr. Waybright made a motion seconded by Mr. Phiel and carried to re-appoint Steve Niebler to Cumberland Township Authority for a five-year term expiring 12/31/2022.

Mr. Toddes made a motion seconded by Mr. Paddock and carried to re-appoint Marty Miller to the Historical Architectural Review Board (HARB) for a five-year term expiring 12/31/2022. The Board also acknowledged that they want to look at the HARB Ordinance and make-up of that Board.

Mr. Toddes made a motion seconded by Mr. Waybright and carried to appoint James Brown to the Board of Auditors for a two-year term expiring 12/31/2019 and Riley Hollingsworth to the Board of Auditors for a six-year term expiring 12/31/2013.

Mr. Waybright made a motion seconded by Mr. Phiel and carried to re-appoint the Park and Rec Committee as it stands including: Steve Toddes, James Paddock, Tom Beauchat, Sarah Weigle and Ben Thomas, Jr. – Advisory.

Mr. Phiel made a motion seconded by Mr. Toddes and carried to re-appoint the Agricultural Security Area Advisory Committee for 2018 as it stands including: David Waybright, Parker Coble, Donald Miller, Tom Clowney and James Paddock.

Mr. Waybright made a motion seconded by Mr. Paddock and carried to re-appoint Mr. Ben Thomas, Jr. as the representative to the York Adams Tax Bureau and Adams County Tax Collection Committee and to re-appoint Mr. Toddes as the alternate representative for the two committees.

Mr. Waybright made a motion seconded by Mr. Phiel and carried to appoint Mr. Paddock as representative on the Grand History Trail Committee.

Mr. Waybright made a motion seconded by Mr. Phiel and carried to adopt a Management Agreement Resolution with Cumberland Township Authority @ \$13,000 x 25% benefits and overhead.

Forms for the Supervisors to elect or opt-out of the Township's group health insurance coverage were provided.

The following committees were re-appointed by motion of Mr. Toddes seconded by Mr. Phiel and carried.

FINANCE – Barbara Underwood and Shaun Phiel

ECONOMIC DEVELOPMENT – Shaun Phiel and Barbara Underwood

PUBLIC SAFETY – Barbara Underwood and David Waybright

HIGHWAY MAINTENANCE – David Waybright and Steve Toddes

PARK AND RECREATION - Steve Toddes and Jim Paddock

PERSONNEL - Barbara Underwood and Steve Toddes

COG REPRESENTATIVE AND ALTERNATE – Barbara Underwood, Steve Toddes and Ben Thomas, Jr.

CENTRAL ADAMS COMPREHENSIVE PLAN- David Waybright and Jim Paddock, Barbara Underwood – alternate

Mr. Paddock made a motion seconded by Mr. Waybright and carried to add PENSION REVIEW COMMITTEE - Steve Toddes representative.

Mr. Waybright made a motion seconded by Mr. Toddes and carried to adopt the following Resolution:

RESOLUTION 2018-01

A RESOLUTION ELIMINATING EMPLOYEE CONTRIBUTIONS TO THE POLICE PENSION PLAN FOR 2018

BE IT RESOLVED AND ENACTED by the Authority of Cumberland Township, Adams County, Commonwealth of Pennsylvania, by the Board of Supervisors, it is hereby resolved and enacted as follows:

The conditions required by Act 600 allowing for the elimination of employee contributions to the Police Pension Plan have been met;

** The condition of the plan is such that contributions may be reduced, or eliminated, as evidenced by an actuarial study;

** Municipal contributions will be required to keep the fund actuarially sound;

** The governing body of the Municipality eliminates employee contributions in 2018.

ENACTED AND ORDAINED THIS 2nd DAY OF JANUARY, 2018 BY THE BOARD OF SUPERVISORS OF CUMBERLAND TOWNSHIP

Mr. Toddes made a motion seconded by Mr. Phiel and carried to adopt the following Resolution:

RESOLUTION 2018-02

A RESOLUTION APPOINTING THE CHIEF ADMINISTRATIVE OFFICER OF THE MUNICIPAL PENSION PLANS FOR CUMBERLAND TOWNSHIP

We appoint Ben Thomas, Jr. as the Administrative Officer for the Police and Non-Uniformed Pension Plans of Cumberland Township.

ENACTED AND ORDAINED THIS 2nd DAY OF JANUARY, 2018 BY THE BOARD OF SUPERVISORS OF CUMBERLAND TOWNSHIP.

Mr. Thomas reported that all of the fees were increased by 3% based on the costs of administering all of internal charges and is primarily based on wages and benefits. Mr. Waybright made a motion seconded by Mr. Paddock and carried to adopt Resolutions 2018-03, 2018-04 and 2018-05.

RESOLUTION 2018-03

RESOLUTION FOR THE PERMIT FEE SCHEDULE

RESOLUTION 2018-04

SUBDIVISION AND LAND DEVELOPMENT PLAN FEES

RESOLUTION 2018-05

STORMWATER MANAGEMENT PLAN FEES

At 4:35 p.m., the regular meeting was adjourned for an Executive Session to discuss a legal matter.

At 4:58 p.m., the meeting was reconvened.

Based on information received by Solicitor Wiser today; Mr. Waybright made a motion seconded by Mr. Toddes and carried to acknowledge that the application for Conditional Use made by Country Meadows has been withdrawn and therefore, the Decision is vacated as moot.

Mr. Thomas stated that this motion will be reaffirmed at the January 23, 2018 meeting.

Unless otherwise stated, all votes were unanimous. There being no further business, the meeting was adjourned at 5:00 p.m.

Carol A. Merryman, Secretary

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_____) Supervisors
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